



MEETING MINUTES

MEETING: BOD and MSRC Leadership

Date: August 2, 2019

Next meeting: October 11th in Wilmer

Minutes By: Sean Severson

Parliamentarian: Not Present

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Welcome	Chris Gerlach and Greg Morgan- Welcome to all		
Roll Call	Present: Chris Gerlach, Amy Anderson, Jerry Ebert, Sean Severson, Brianna Schimelpfenig, Chris Bosley, Amie Hickerson, Shari Mlodozyniec Present- 8 voting, Absent- 7 We have a quorum 3:15pm.	<ul style="list-style-type: none"> • Guests: Greg Morgan, Bob McLaughlin (Crosby), Carrie Bourassa, Jeff Anderson. • No call ins 	
Secretary's Report	Motion- Jerry motioned to approve the meeting minutes from 3/15/19 and Amy 2 nd the motion.	No discussion and motioned passed (unanimous)	
Treasurer's Report	<ul style="list-style-type: none"> • 2nd Quarter 2019 <ul style="list-style-type: none"> ○ TCF Checking \$23,182.56 ○ Black Rock Funds \$50,170.50 • (See handout for additional info) • Federal taxes were filed late, letter was sent explaining circumstances, possible fine may be assessed 	Have not heard back from IRS, we do not know the approximate amount of the possible fine	
Delegate's Report	<ul style="list-style-type: none"> • Joe Buhain- did color guard • Discussion was had regarding "Horizon Goals" <ul style="list-style-type: none"> ○ Jerry will be in professional development committee • Overall AARC membership down over 1000 members over the past year <ul style="list-style-type: none"> ○ Students are not being retained • AARC working with allergy network <ul style="list-style-type: none"> ○ Working with airlines ○ Working with Chest, ATS, and CDC • AARC Bylaws changed/approved • MN bylaws approved • Vaping legislation was discussed 	<ul style="list-style-type: none"> • Discussion of donation opportunities <ul style="list-style-type: none"> ○ Possible to use money from NRRCC? ○ Possibly donate to disaster relief fund with monies ○ Possibly use money from Rochester conference 	

	<ul style="list-style-type: none"> • Working to remove NIV from competitive bid discussion • All emergency actions (we as a board weighed in on) passed • Student deadline Sept 23rd for winter HoD meetings • AARC leadership boot camp presentation- doesn't need to be VP (any board member) • Hot topic: advanced practice RT will be wave for future (Master's level) <ul style="list-style-type: none"> ○ First program is taking for at Ohio State University 		
Old Business:			
“The Bronchus”	<p>Can it be brought back? Discussion: How to maximize revenue, how to add new content to current website?</p>	<p>Chris G. - will be updating website now that Summer Forum is over Chris B. - suggest profile/biographies</p>	
Fundraising:	<ul style="list-style-type: none"> • Fundraising (Amie)- working on Purse Bingo <ul style="list-style-type: none"> ○ Vannelli's in Forest Lake possible location for first round 	<ul style="list-style-type: none"> • Need to apply for gambling permit at least 2 months in advance <ul style="list-style-type: none"> ○ Raffles are separate license ○ (Amy) Has already been buying purses to give away • Discussion: Tons of opportunities as MN State Fair <ul style="list-style-type: none"> ○ Example approx. \$2000 for 10 volunteers to shovel manure ○ Discussion: when do you submit application? Other opportunities 	
New Business:			
Committees	<p>Please review contact information document received from Chris B. for accuracy, please email Chris B. with corrections</p>		
Budgets	<p>Email sent regarding budget requests approximately 2 weeks ago to chairs, please get in before deadline. Please send in asap due to Treasurer's travel</p>		
MSRC Policy and Procedure Manual	<p>MSRC policy and procedure manual discussion, possibly not currently on website (discussion)</p>	<ul style="list-style-type: none"> • (Shari) Motion to change name to “MSRC Roles and Responsibilities” <ul style="list-style-type: none"> ○ (Bri) Second • Question (Chris B): Add “volunteer”? 	

		<ul style="list-style-type: none"> • Motion passed to change name as originally proposed. <ul style="list-style-type: none"> ○ Website has been updated to reflect the resolution 	
Committee Reports:			
	No updated reports from: Chronic Disease, Elections, Disaster Preparedness, International Fellow, Long Range Planning, Military Liaison, MRCF Scholarships, Student Affairs,		
Budget/Audit	4 requests have been submitted Need by Monday the 26 th at latest		
Bylaws	Minnesota bylaws have been approved by AARC		
Education	<ul style="list-style-type: none"> • The summer forum went well. • Thank you HillRom for supporting lunch! • Next education event is scheduled in Wilmer-October 11th (also next board meeting) 	Discussion: Possible date change due to conflicts with Lung Expo	
Judicial	<ul style="list-style-type: none"> • John Wheeler- stepping down, committee will need new chair. <ul style="list-style-type: none"> ○ Only have to be involved if there is a complaint brought up about a RT to the MSRC or AARC ○ May need to meet requirements to hold chair (i.e. have held a previous officer seat) 		
Legislative	<ul style="list-style-type: none"> • (Carrie): HR 2508 “Breathe Act,” 435 Plan, 33 co-sponsors (2 from MN), last virtual lobby 83% of board sent emails (want 100%) <ul style="list-style-type: none"> ○ August 12th (approx.) will be next virtual lobby campaign ○ Multi-pronged approach to raise awareness- RRT entry to licensure • Message from Colleen Reisdorf- commitment of board to participate in next campaign and attempt to engage others • Need to at least change one word in body of message to count as unique message 	<ul style="list-style-type: none"> • Discussion: Possibly send mailer to departments/hospitals/hiring managers. Example: northern MN traveler not knowing they need RRT • Discussion: Opening up practice act has possible consequences. social media repercussions/dangers/oppositions 	

	<ul style="list-style-type: none"> • Need only 1 email per campaign. Calls and Twitter count additionally • The bill to change RRT entry to licensure will be introduced before the end of this legislative session. This will give time for RTs and others to discuss this change. 17 other states have done/are doing this change already. • Considered sending a postcard to all RTs about the change-bringing people to the website. 75% of MN RTs have email on MN Board of Medical Practice. There are no legal obligations here to send out announcement of change. Plan: send out emails because its more cost-effective way to raise awareness/increase engagement. White paper will be on website. Survey will be on website (5 questions regarding licensure and concerns) 		
Membership	Members: 626 active, 145 lapsed (within last 30 days) out of approx. 2000 RTS	<ul style="list-style-type: none"> • Discussion: Should/can we reach out to lapsed members? Personal contact (i.e. phone call?) • Discussion: Can we regionalize personal contacts? 	
Scholarships	<ul style="list-style-type: none"> • Allina Scholarship went away last year. • Concordia Scholarship is open to St. Paul grads, Allina employees, and Fairview employees. <ul style="list-style-type: none"> ○ Can get \$2000 (\$500/semester over 4 semester) scholarship to Concordia (any program), yes still current. ○ Possibly open up to any member of MSRC 	Colleen has submitted paperwork. Greg will send info to Chris G. to update on website.	
Nominations	Need nominations for Delegate, Secretary (past official) and 4 BoDs by Oct 11 th		
NRRCC	<ul style="list-style-type: none"> • \$55xxx in profits (split between 2 states) 2019 <ul style="list-style-type: none"> ○ (\$20xxx for MN) • Speaker committee going strong for Rochester 2020 • Possibly West End venue in 2022 • Possibly promotional rates? First time attendee? Distance discount? Department discount? Webcast (greater than 400 miles away or other case by case) 		
Public Relations	Looking into putting bios on FB page and possible videos of board members?		
Sputum Bowl	Reached out about moving sputum bowl to NRRCC rather than job fair. Could increase participation?		

Tabaco Prevention	Need to include info on vaping going forward?		
Vendor/Advisements	Nobody is running adds right now		
Website	Please email Chris B content to upload		
Next Meetings:	October 11th 2019 in Wilmer MN		
Adjournment	Chris B motioned to adjourn the meeting. Bri seconded the motion.	No discussion and motioned passed 5:06pm.	

E vote Amy A. motioned: Special request funds given to Kaitlyn Becker for her Congress trip for 2019 in the amount of \$1200.00. Chris G. seconded the motion. Discussion had via email. Amy Anderson motioned to amend the original motion to state: \$1200 to Kaitlyn and Izzy for funds to present at 2019 Congress, with an extra requirement being that they present their program at a future MSRC event. Chris G. 2nd the motion. Motion passed.