

To all who participate in the MSRC, committees and board members,  
Please join us at the MSRC Leadership Conference

**November 9, 2007**

**Time: 8:30AM – 1:30 PM**

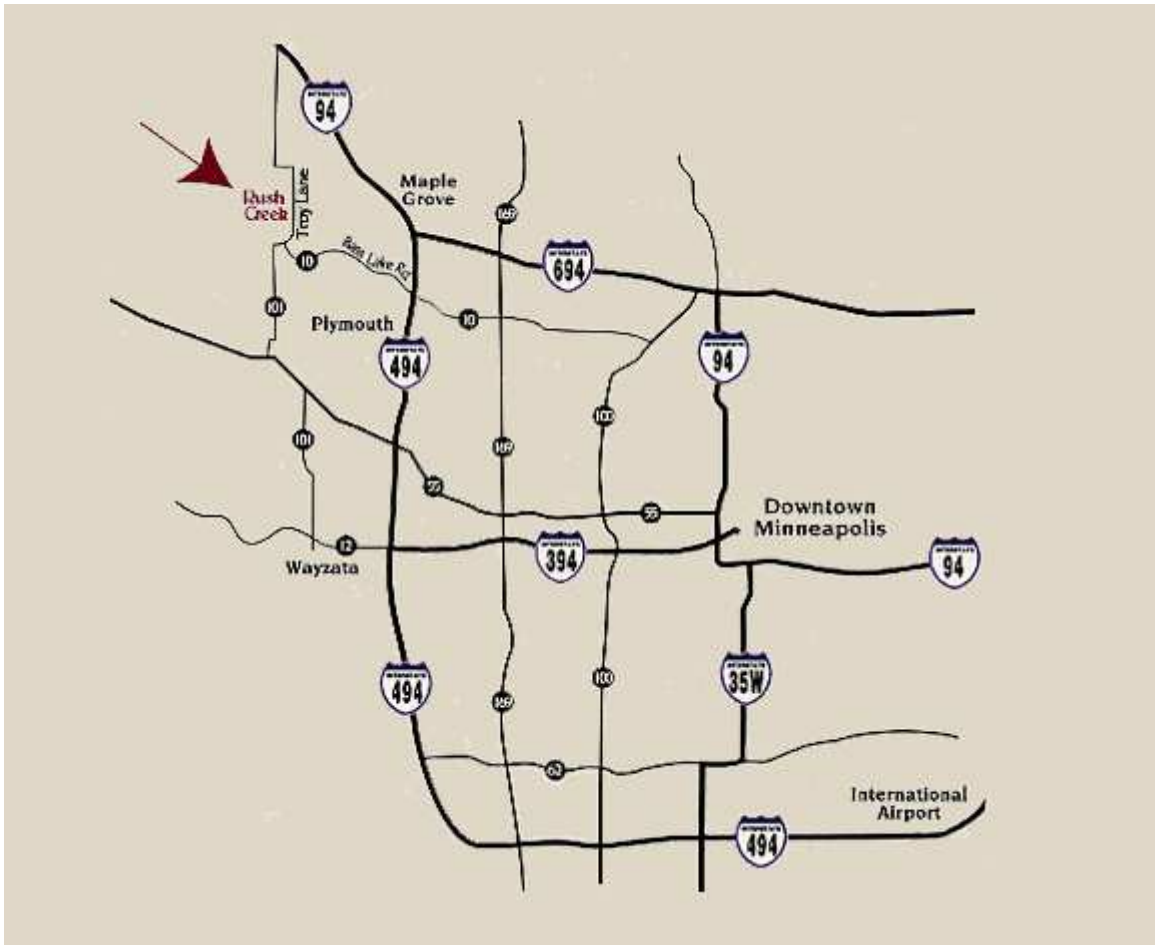
RUSH CREEK GOLF CLUB  
7801 COUNTY ROAD 101  
MAPLE GROVE, MN 55311

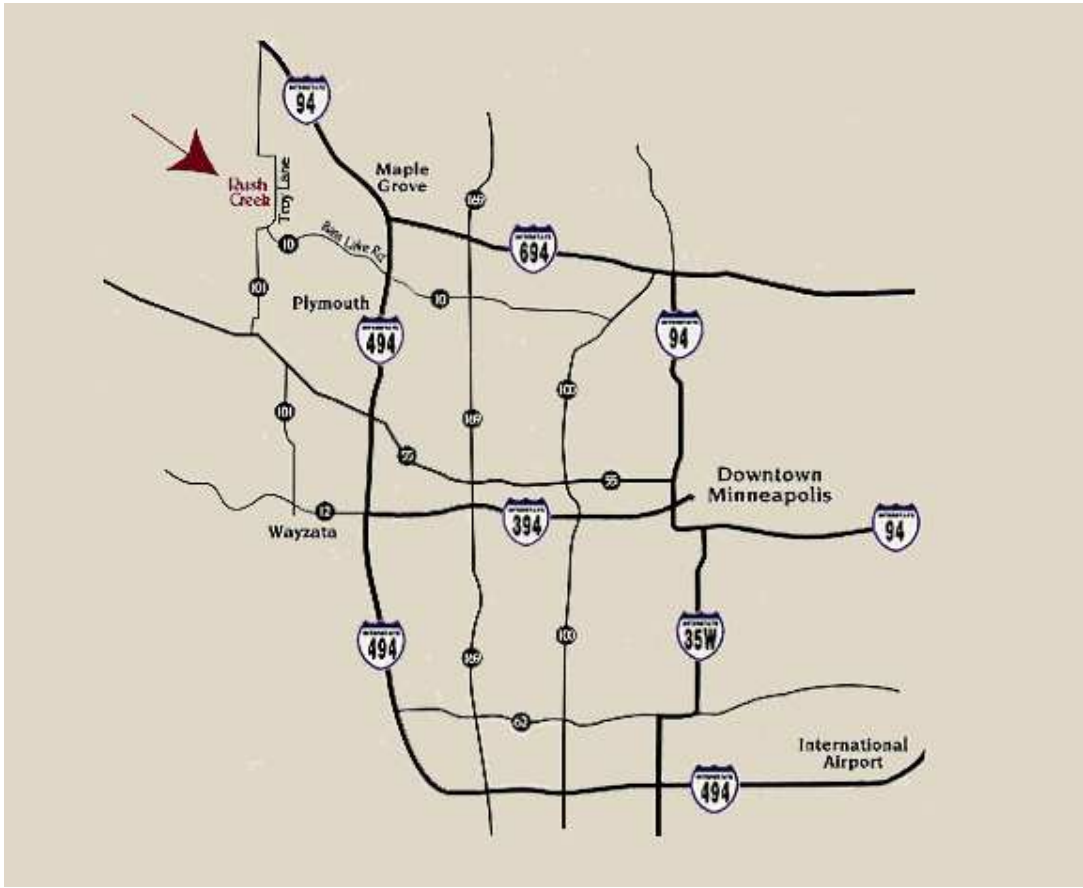
Come and share your ideas for 2008 and learn about some of the 2008 activities.

Breakfast and lunch will be provided. An agenda will be coming soon.

Please RSVP to Vicki Engmark by November 1, 2007

[vengmark@mlhealth.org](mailto:vengmark@mlhealth.org) or 320-532-2531







**MEETING MINUTES**  
**BOD/Leadership Mtg 11.9.07\_\_**

**Date:** November 9, 2007      **Next meeting:** January , 2008  
**Minutes By:** Curt Merriman  
**Parliamentarian:** Deb Skees

<b>Issue/Topic</b>	<b>Discussion</b>	<b>Conclusion/Outcome</b>	<b>Comp. Date</b>
Call to Order/Welcomes Laurie T	Introductions of those in the room. Laurie started intro's and also announced she is the new Treasurer for the next year.		
Secretary's Roll Call	Roll call	We have a Quorum!	
Secretary's Report	Motion to approve 9.18.07 Minutes- Carrie B Discussion that the minutes be sent to committee chairs as fyi. Second- Deb S	<b>Vote: Approved with date change to 2007.</b>	
Legislative Update Carrie B	Carrie B. Introduced Randy Kuzel as PACT coordinators and he will be the third person to attend Washington meetings.  MN has always had good reputation for involvement. Federal Affairs- Julie/Randy State-Carrie Licensure- Lisa H.  HR3968 needs our support now! Spread the word. If we are going to get this		

	<p>through we need everyone's help. Looking to get this through in 2009. Email House and Senate and then specifically to Jim Ramsted from the Ways and Means committee. Jim brought it to the committee last year.</p> <p>Carrie and Randy are planning meeting next week. If anyone is a resident of the 3<sup>rd</sup> District let Carrie know and you can join them.</p> <p>This will not affect jobs for those with less than a 4 year degree.</p> <p>We set up lap tops at this meeting to do letters live today!</p> <p>The AARC can see how many letters each state writes, and MN has not been represented well!</p> <p>PCA-Ventilators. MN Dept of Health has asked that MSRC be involved in new language.</p>	
<p><b>AARC MN Night</b> <b>Laurie T</b></p>	<p>Saturday 6pm December 1<sup>st</sup>. Please join us at Crickets Arms Pub. We have a few MN RT's and Dr's presenting at the AARC.</p>	
<p><b>Delegate-Resolutions</b> <b>Deb S/Jessie C</b></p>	<p>We have 3 resolutions for consideration. See attached.</p> <p>1) HOD receiving AARC budget on the first day of HOD meeting in Dec.</p> <p>Controversial at national level for not having in enough time to review adequately. AARC has had some logistics confidentiality issues around the</p>	<p>What would happen if the HOD voted no to budget? Nobody is sure, it has not happened in the past.</p> <p><b>No opposition to resolution, they will vote in</b></p>

	<p><b>timing.</b></p> <p>Some issues were brought out for delegates being involved in states budget and national budget. Primary concern stems around revenue sharing.</p> <p>HOD officers sit on the finance AARC sub committee, 3 representatives that review all in detail. The HOD has a voice via this route.</p> <p>2) Resolution to add competencies and equipment that RT depts. May use in order to prepare for a Pandemic or Mass Casualty situation.</p> <p>Makes sense to have available. Steve Sittig commented that AARC is working on the type of ventilators to use. Who could be trained quickly to assist in education. Good idea, some of this is being worked on by 3 sub committees already.</p> <p>Other states may be working on these areas as well that may be overlapping.</p> <p>3) Having a discussion Blog on the website for HOD posting of relevant information. Submitted by our favorite “red headed” Delegate-Deb Skees. Submitted because of the lack of information available so delegates could be better prepared and can get</p>	<p><b>favor.</b></p> <p>Seems to be overlap with what is currently being worked on. More information is needed before this moves forward.</p>
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	<p>information back to affiliates for input.</p> <p>Deb talked to Sheri Milligan about the funding needed.</p> <p>Comments- this sounds like a great idea. The BOD has had issues in the past that information isn't always available to make informed decisions amongst other delegates but the states as well.</p> <p>Our delegates will be presenting a check for \$1000 for disaster.</p>	
Budget 2008 Shelly K/Laurie T	<p>Shelly reviewed highlights of budget, we had \$21k that was allocated to Lobbyest for our licensure plans. The committees requests were</p> <p>Articles need to be in by Monday.</p> <p>Sat, June 7<sup>th</sup>. The MSRC will have a team.</p> <p>They would like link on our web site. The committee also has suggestion for NRRCC conference.</p> <p>Nothing planned at this time. It is the MSRC's 40<sup>th</sup> anniversary of the Bylaws.</p> <p>The meeting was well attended. \$167K with profit about \$70K. 90 vendors, golf etc.</p> <p>Discussion we need more teams for next year.</p> <p>Some impromptu teams were formed to be warm up teams.</p> <p>Next years meeting is in Rochester next fall with Al Kendal chairing the site</p>	<p>Motion to approve-Deb Skees Secound-Shelly Vote: Budget approved</p>
Bronchus		
Asthma Walk Sue Knight		
7		
Bylaws Denise J		
NRRCC Deb S		

	committee. Sept 28-Oct 1 <sup>st</sup> , 2008.		
Education Ann U	Winter workshop with ITV and May will be May. Laurie talked with some past pres about planning. Mutual funds will be looked at. Review of Bronchus other planning for our future.		
Membership Jeff A	Jamie Kaldahl is joining the committee.		
Nominations Shelly K	She will be calling looking for nominations.		
Summit Award Laurie	Looking for information on what has occurred this past year to submit information to Shelly.  It is the AARC award given to the state that has done the most, ie: Legislative RT school promotions Membership numbers!!! This is the most weighted section.		
Public Relations Sue S	Talked about submitting RCP week plans and had a selection of best RCP week plans. Uof M Fairview RT dept won this year! -speakers every day -food -prizes -displays -contests, "what do you know about your co-workers?" Helped to introduce new employees. -bake off 20 <sup>th</sup> anniversary Turning this info to AARC Times.  Next year, looking at disaster planning by region to add to RCP week events.		






**House of Delegates Resolutions  
Orlando, Florida  
November 29-30, 2007**

**#04-07-23**

Resolution Author:

Bill Pruitt

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Author's State:

Alabama

Co-Sponsors and Their States:

Dan Maddalino FL, Jim Lanoha, LA

**"Resolved that the House of Delegates (HOD) will receive the proposed AARC budget on the first day of the HOD meeting in December. On the next day of the meeting the HOD will vote regarding the proposed budget."**

Rationale:

Rationale/justification: According to the AARC bylaws, the purpose of the HOD is to a.) serve as a representative body of the general membership and the representative body of the Chartered Affiliates of the Association; b.) participate in the establishment of the goals and objectives for the Association; and c.) to participate in the governance of the Association. The AARC budget is designed to enable the Association to maximize the level of service to the membership and the profession while maintaining sufficient capital reserves to assure a sound financial future. (from the AARC Delegate Handbook) The current review and approval process for the HOD does not allow sufficient time to allow for adequate processing, understanding, and discussion of the budget. This directly affects the ability of the HOD to carry out the purpose mentioned above. By allowing more time to review and discuss the budget, the vote by the HOD will be based on suitable, unhurried deliberation. Due to the proprietary nature of the information, it is suggested that the BOD and the HOD established a policy in the AARC Rules regarding this change in the review and approval process of the budget; namely that the delegates receiving the budget will be obligated to hold this information in strictest confidence and that none of the details will be made known to others. Any House member who is suspected of violating this policy may be subject to having a formal complaint filed with the Judicial Committee. Any member found to be in violation of this policy will be denied seating in the House and the members status shall be reported to the President of his/her society.

Impact of Resolution:

General Membership, HOD, Affiliates, AARC Officers & BOD

Implementation Cost:

0

Ongoing Cost:

0

Relationship to AARC Strategic Plan:

Increase organizational effectiveness

**#94-07-24**

Resolution Author:

Brian Walsh

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Author's State:

Virginia

Co-Sponsors and Their States:

None

**"Resolved that the AARC develop a list of suggested competencies and equipment that Respiratory Therapy departments may use as a guideline in order to prepare for Pandemic or Mass Casualty situations."**

Rationale:

In the event of a Pandemic episode or mass casualty situation respiratory therapists will be called upon to assist in the care of many victims. After the terrorist attacks of 9/11, Virginia Tech shootings, and the natural forces of hurricane Katrina our eyes have been open to the devastation and destruction that can happen. Yet today we, as the respiratory therapy community, are no better prepared for another disaster. Preparation is high on the list of every disaster center, but direction is lacking. There are basic competencies, equipment, and agreements that respiratory therapists should maintain. This level of competency should be consistent throughout all areas of the country regardless of the size or location of the facility. The AARC, as the professional organization of the respiratory therapist, should help develop these competencies so when the next crisis occurs the profession will provide the best possible patient care.

Impact of Resolution:

General Membership, Affiliates

Implementation Cost:

Approximately \$8000 for travel to get a team together to develop the competencies

Ongoing Cost:

0

Relationship to AARC Strategic Plan:

Develop human resources

**#94-07-25**

Resolution Author:

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MN

Co-Sponsors and Their States:

tbd

**"Resolved that the AARC provide a discussion "blog" on the website for the purpose of posting relative and important information to submitted resolutions in advance of the HOD meetings."**

Rationale:

It is not uncommon that when arriving at HOD meeting, the delegate hears additional pertinent information during the discussion of the resolutions that might have changed the way an affiliate would have directed their vote. This blog would provide an opportunity for the delegate to better prepare for the resolution process by obtaining more in-depth facts and information for consideration. The access to additional info, perspectives- both pro and con, would allow the delegate to share with affiliate leadership/membership in advance of the meeting, allow complete discussion/disclosure of the extenuating facts and determine a more confident vote reflecting the membership position.

The intention of this resolution is not to replace the face to face discourse but to augment the discussion by proactively preparing HOD members with a deeper level of understanding of resolutions.

Impact of Resolution:

General Membership, HOD, Affiliates

Implementation Cost:

TBD

Ongoing Cost:

TBD

Relationship to AARC Strategic Plan:

Increase organizational effectiveness