



MEETING MINUTES

MEETING: BOD and MSRC Leadership

Date: Aug 12, 2016

Next meeting: November 4, 2016

Minutes By: Keri Ohren

Parliamentarian: Denise Johnson

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Welcome	Greg Morgan		
Roll Call	<p>Present: Barb Sherwood, Greg Morgan, Colleen Reisdorf, Keri Ohren, Bill Letourneau, Chris Roberts, Al Kendall, Matt Riley, Brian Wattier, Shelly Klein</p> <p>Present-10 voting, Absent-6, We have a quorum.</p>	<p>Other attendees included, but limited to: Chris Gerlach, Rich Reisdorf, Denise Johnson, Betty Sprengler, Bri Schimelpfenig, Thelma, Karen Guillgot, Cheryl Sasse, and Katelyn Swan.</p>	
Secretary's Report	<p>Motion- Barb Sherwood motioned to approve the minutes from April 10th, 2016 and Colleen Reisdorf seconded the motion.</p> <p>No discussion minutes approved.</p>		

Treasurer's Report	See attached: Treasurer Report There is \$24,849.86 in checking and \$32,372.73 in our Black Rocks Fund. NRRCC brought in \$26,374.28 to be split. MSRC portion of the split was \$14,491.25		
Delegate's Report	See attached: presented by Shelly Klein		
Old Business:			
Go To Meeting	This has been tabled until Curt Merriman can be present.		
MSRC D/C Planning	<p>Presented by Colleen. See Attached. An ad hoc committee has been working on MSRC Best Practice: Discharge Planning for Complex Respiratory Patients. This will be rolled out to discharge planners, home care, and respiratory therapy departments. An email will be set up for questions. One point person will be in charge of responding to questions but the group can assist in answering questions. Ideas for roll out: Mayo to assist in creating short videos, MSRC website, email blasts, social medial, site visits if needed.</p> <p>Greg thanked the committee for their great work and supports them to continue to work on other best practice projects.</p>	<p>Barb Sherwood made a motion to accept and support the MSRC Best Practice: Discharge Planning for Complex Respiratory patient with the notice that it can be adjusted as necessary and that all adjustments need to be brought back to the board to approve any changes. Al Kendall seconded the motion. No discussion and motion passed.</p>	

New Business:			
Licensure Delays- Presented by Greg Morgan	There have been significant delays in new graduates receiving their licenses. This has created a delay in starting new employment and creating a workforce shortage. Need to have a face to face meeting with MN Board of Medical Practice to determine how to best resolve the issue. Would like to have a representative from the MSRC, an education program representative and a hiring manager at the meeting.	Greg will contact Alex Adams, the RT representative on the MN Board of Medical Practice. Greg Morgan will be the MSRC representative, Denise Johnson will be a hiring manager representative, and Bill Letourneau will help coordinate the education representative. An email will be sent out once the meeting has happened.	
NRRCC Bylaws: Presented by Al Kendall	The NRRCC is in the process of reviewing the original bylaws. A determination was made that revisions are needed to bring more of the core planning committee co-chairs to the table for decision making thus improving the JEC structure alignment. The requested change is increasing the JEC member totals from 3 to 5 from each state.	Barb Sherwood motions to approve JEC member totals from 3 to 5 from each state. Bill Letourneau seconds the motion. No discussion and motion passed	

<p>Leadership Bootcamp Report- Presented by Greg Morgan and Colleen Reisdorf</p>	<p>Greg and Colleen attended leadership bootcamp.</p> <ol style="list-style-type: none"> 1. Idea parking lot: 2. Student Mentorship program 3. Policy and procedure manual for MSRC 	<ol style="list-style-type: none"> 1. Create a list of ideas that are not addressed within the moment but need to be revisited at a future date. Create a running goggle document that can be managed by the board. 2. Molly, Barb, Colleen, Greg and Denise to spearhead student mentorship program. 3. Create an operational guidebook with adaptability. Guidebook will define committees and roles, have job descriptions for roles, and provide better handoff when the new board is inducted. An ad hoc committee (Barb and Matt to co-chair, Colleen, Greg, Shelly, and Curt) 	
<p>St. Paul College Announcement: Presented by Rich Reisdorf</p>	<p>St. Paul College RT student are hosting a fundraiser to raise funds to attend the next NRRCC meeting.</p>	<p>October 29th from 8-10 am hosting a flap jack contest. Tickets \$8. At the W. St. Paul Applebee's. Purchase tickets from any student. Email blast will be sent out.</p>	
<p>Committee updates:</p>	<p>No reports for: Chronic disease, Elections, International Fellow, Judicial, Legislative, Long Range Planning, Military Liaison, MRCF Scholarships, Parliamentarian, Tobacco Abuse Prevention, Vendors/Ads, Website</p>		
<p>Budget and Audit:</p>	<p>Colleen: Requests for budgets for the next year. Be thinking about your needs.</p>		

Bylaws:	Denise: Our bylaws will need to be reviewed soon. Need to get a small group together to review. Needs to be done in 2017.		
Disaster Preparedness:	Greg: Sam Anthony is trying to figure out his role and any updates that are needed		
Education:	Winter Workshop will be January 27th, 2017 at Unity.		
Membership:	Betty Sprengler: 540 members up 7 since April 28% of the MN licensed respiratory therapists are members of the MSRC. 73 members lapsed in June and July alone- how to we prevent.	Don't have access to member info through the AARC to help retain members. Al to bring concern to the House of Delegates.	
Nominations:	Greg thanked Barb and Colleen for their hard work on the next ballot.	2 recent graduates on the next ballot 9 running for board of directors 2 running for each open position except for vice president has 1 running Colleen may need to step down for the nominations committee and we need 3 on the committee. Will be looking for a new member.	
NRRCC	See attached report. Al Kendall reported. Wrap up meeting was in late June. Down about \$2800 from previous conferences. Attendance down about 20-25. Food costs were up. Like the NRRCC Facebook page.		

<p>Public Relations:</p>	<p>Barb: Feed My Starving Children will be held in Coon Rapids again September 26th, 2017 from 630-830pm.</p> <p>2nd annual Bowling for Breath will be held at the Bryant Lake Bowler October 25th, 2017. Dinner and refreshments 6-7pm and bowling \$25 from 7-9pm.</p> <p>Purchase your MSRC clothing from the website.</p>		
<p>Sputum Bowl:</p>	<p>Chris Gerlach: The student and therapist team from Mayo will be going to nationals.</p>		
<p>Student Affairs:</p>	<p>Bill: Email was sent to the schools about mentorship opportunities. Next Job Fair March 31st, 2017. Will be working on vendors next.</p>		
<p>Other:</p>	<p>Cheryl Sasse: Lung Force Expo September 30th, 2016.</p>		
<p>Adjourn:</p>	<p>Brian Wattier made the motion to adjourn. Colleen Reisdorf seconded the motion.</p>	<p>No discussion, motion passes.</p>	