



MEETING MINUTES

MEETING: BOD and MSRC Leadership

Date: January 27th, 2017

Next meeting: April 30th, 2017

Minutes By: Keri Ohren

Parliamentarian: Debra Skees

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Welcome	Greg Morgan- Thank you to Unity hospital for hosting with Winter Workshop		
Roll Call	Present: Greg Morgan, Barb Sherwood, Coleen Reisdorf, Keri Ohren, Sarah Tennessen, Al Kendall, Molly Quinn- Jensen, Matt Reilly, Patricia Johnson, Bill LeTourneau Present- 10 voting, Absent- 5, We have a quorum.	Other attendees: Ann, Rich, Aime, Lori, Sean, Hannah, Taylor, Jeff, Al, Martin, Siri, Karen, Chris, Sam, Curt, Jennifer	
Secretary's Report	Motion- Barb Sherwood motioned to approve the minutes from November 11 th , 2016 and Coleen Reisdorf seconded the motion. No discussion minutes approved.		

Treasurer's Report	Presented by Sarah. See attached: Treasurer Report There is \$42,971.54 in checking and \$33,913.66 in our Black Rocks Fund.		
Delegate's Report	None		
Old Business:			
Go To Meeting	This has been tabled until Curt Merriman can be present.		
MSRC D/C Planning	Presented by Colleen and Matt. Video is available on the website. Video was playing today in the vendor hall. Next goal is to present to the metro managers meeting and outstate managers meeting.		
Licensure Delays	Presented by Greg. There will be a NRCC break out session that will discuss licensure information to guide students as they are applying after graduation. There was turnover with the MN board of medical practice and they were in the processes of cleaning up and standardizing the process. Hopefully the delays will no longer be an issue.		

<p>Policy and Procedure manual for MSRC</p>	<p>Presented by Greg. Just starting to meet. Sean will send out a working google doc to all elected officials for feedback on job descriptions. Once the project is completed the documents will be brought to a board meeting for final approval.</p>		
<p>New Business:</p>			
<p>Scholarships</p>	<p>Presented Pat. Currently scholarships require a written paper and references. In the past there have been well written papers but references were not received. Last meeting there was a question if references were really needed. Pat contacted all three scholarship sponsors, Allina, Helmholtz, and Shirley Johnson and none of them will require a reference.</p> <p>Pat will email the school instructors to let the participants know of this change.</p>	<p>Bill motioned to eliminate the reference requirement for all three scholarships applications. Barb seconded the motion. No discussion and motion passed.</p>	

<p>Medical Mission Trip</p>	<p>Presented by Barb Hannah Paulson and Molly Leary will be going to Napal in July for a medical mission's trip to set up mobile clinics and provide education. They are requesting a \$500 donation.</p> <p>Funds are available per Sarah.</p>	<p>Barb motioned to approve the donation of \$500 for the medical mission's trip. Sarah seconded the motion. Discussion ensued.</p> <p>There is a special funds form on the website that needs to be filled out- it was filled out. The trip will promote the RT profession. It encompasses our philanthropic goals. Sarah states there are unused monies each year. Barb will add their GoFund me page to the MSRC Facebook link. Suggestion for them to discuss their experience at the next winter workshop in 2018.</p> <p>Motion passed</p>	
<p>Free Tobacco Webinar</p>	<p>Presented by Greg The Twin Cities Medical Society is hosting a free webinar 2/16 1200-1300. Trends in tobacco use.</p>		
<p>AARC Bootcamp</p>	<p>Presented by Greg. Colleen and Greg attended last year and found the information to be very valuable. Dates are not yet available for 2017. It was budgeted for 2 people to attend. Who goes will be determined at a later date.</p>		

Money Market Account	Presented by Sarah. Wondering if we should transfer money from the checking account to our Black Rock funds account for potential extra earnings. Sarah recommends \$10,000 at this time.	Coleen motions to move \$10,000 from checking into the Black Rock funds account. Barb seconded the motion. Discussed ensued. We will be safe moving \$10,000 now. Sarah will find out if there are penalties for removing money out of the Black Rock funds before more monies are transferred. Motioned passed	
Committee updates:	No reports for: Budget and audit, Chronic disease, International fellow, Judicial, MRCF Scholarships, Nominations, Parliamentarian, Tobacco abuse prevention, and Vendors.		
Bylaws	Greg presented for Denise. Bylaws need to be updated in 2017. Need volunteers to review and update the bylaws.	Sam Anthony, Sean Severson, Bill LeTourneau and Greg Morgan have all agreed to help review and update the bylaws.	
Disaster Preparedness	Presented by Sam Anthony Disaster/ vent documents have been updated and emails sent out to hospitals.		
Education	Greg thanked Molly for her hard work and great job done for the winter workshop. Molly presented Over half the attendees today were students. There were some IT issues, but were resolved.	Location for next year's workshop will more than likely be St. Cates on 1/26/18.	

Elections	Elections are open. Please vote. Email blast went out today. Voting closes on 2/28 at midnight.		
Legislative	There are 2 bills currently being presented. House bill 464 to authorize home care services to utilize paramedics and medical assistants for vent maintenance and trach care. SB 318 will authorize a complex care assistant (with 10 hours of training) to work with complex vent patients in the home. Carrie B is working with the MNA and MN home care association. Shelly K is meeting with MNA today and they are not supporting these bills. More info to come as it is available.		
Long Range Planning	RT of the year nominations. Greg will order plaque. Nomination form is on the website and it is available all year. Need to set a deadline to have nominations in by. Will be presented at the NRCC lunch.		
Membership	533 active members. 4-\$100 gift cards are available for a membership drive. PR committee had pins made for RT week		
NRCC	Registration will be open the beginning of February. Planning is going well.		

Public Relations	They are increasing their meetings in order to prepare for NRCC. Watch Facebook for the next Feed my Starving Children event.		
Sputum Bowl	3/31 at the job fair 1 therapist team registered so far- Mayo		
Student Affairs	Vendor sign up for the job fair is open. Bill is hosting an activity at the NRCC for students: RT riddle room		
Military Liaison	Military members are needed at the NRCC flag ceremony.		
Website	Bryan needs more volunteers to keep the website up to date.	Chris and Barb are willing to help. Need to meet with Bryan to learn the website. Keri suggested the secretary have access to the website so meeting minutes can be added after board approval. The current president should also have access.	
Adjourn	Barb Sherwood made the motion to adjourn. Molly Quinn- Jensen seconded the motion.	No discussion, motion passes.	
2/25/17 E-mail vote	A motion from Shelly on 2/21 to pay Ewald \$12,000 this year. This is an increase of \$7000 over the budgeted \$5000 due to the work that has already been done and any future work they do this year. Pat seconded the motion	All voting members voted yes. Motion passed. The legislative committee will gather information and pricing for other lobbying companies for next year.	