



MEETING MINUTES

MEETING: BOD meeting St. Paul College

Date: January 25th 2013

Next meeting: April 12th, 2013 ALA St. Paul

Minutes By: Jen Urbach

Parliamentarian: Shelly Klein

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Call to Order			
Roll Call and Quorum Determination	Attending: Connie Knipp, Betty Sprengler, Barb Sherwood, Sue Knight, Anne Uttermark, Paula Aherns, Greg Morgan, Jeff Appelquist, Bryan Wattier, Stacey Zell, Shelly Klein	A quorum is present.\	
Previous Minutes	Review and approval of previous meeting minutes (11-2-2012 at American Lung Association)	MOTION to approve minutes – Barb Sherwood SECOND – Paula Aherns No discussion Approved	
Treasurer's Report	MSRC Finances as of January 25 th , 2013 TCF Checking: \$16,667.55 Accounts Receivable: Online job postings: \$700.00 Accounts Payable: Ewald Consulting \$1000.00 50 Below \$2500.00 Go To Meeting \$507.00 Pending Accounts Receivable: Winter Workshop Income Pending Accounts Payable: Winter Workshop Expenses Money Market Account: \$31,783.90		
Old Business	None		

<p>Legislative Affairs</p>	<p>Carrie and Curt will be in Washington, DC on March 11th. Our contact at Ewald consulting has left and we have a new contact person – Patrick Lobejko. He will be meeting with the Legislative Committee to get up to speed on the priorities of the MSRC and what he should have on his radar.</p> <p>The AARC will be trying to introduce the Medicare Respiratory Therapist Access bill.</p> <p>We will be enacting our 435 plan to updating members on the website. There will, again, be a Virtual Lobby Day – more info available on the MSRCNET website.</p>		
<p>Delegate Report</p>	<p>Congratulations to Deb Skees, Speaker Elect of the House of Delegates of the AARC!</p>		
<p>New Business</p>	<p>It’s been noticed that many of the vendors who participate in the vendor sponsored educational seminars aren’t AARC members. It was proposed that we partner with the vendors for educational opportunities which will increase membership. It was requested that the MSRC help the vendors apply for to the AARC for CEU’s. The WI model can be used as a reference – all four corners have educational workshops that offer CEUs.</p>	<p>It was proposed that we find district reps (who would be considered Board Members). Shelly will reach out to WI to see how they orchestrate this, as it was attempted previously in MN without a lot of participation. Carrie suggested we look at what kind of education is offered. It would need approval from the Board. Shelly stated she could bring it up at the manager meetings to try to recruit ‘out state’ MN members. Paula pointed out that those ‘out state’ managers are on the metro-managers mailing list. Barb gave an example of Alexandria – tougher to get CEUs since none of the RTs are</p>	

		<p>members. Shelly pointed out that if this comes to fruition, the bylaws would have to be addended. Carrie suggested resurrecting the Bronchus.</p> <p>There was discussion of developing an ad hoc committee to address this.</p> <p>Betty stated she would look into which managers are and are not members.</p> <p>Greg and Sue pointed out that not all the instructors at Lake Superior are members and, therefore, their students cannot be members. Connie asked Greg to get the names of said instructors.</p>	
	<p>The AARC did decide to continue sputum bowl There's no money in the budget for sponsoring. The MSRC has a team planning to attend the AARC. Does the MSRC want to add some funds back into the budget to support them?</p>	<p>Shelly commented that anything over \$500 (not already in the budget) need to be a special request. Funds for sputum bowl were taken out of the budget long ago. One way to raise funds would be to have an event with profits dedicated to the sputum bowl fund. Since the 2013 budget is already approved, the form for special request dollars would need to be completed by Feb/Mar and voted on by the board. But if a fundraising event was preferred, there would not have to be a special request.</p>	
	<p>Denise reminded people to nominate an individual for a Summit Award and/or a Charter Affiliate Contributor award.</p>	<p>These individuals are nominated by their state for national recognition. Lifetime membership through the AARC also</p>	

		<p>recognizes people who contribute to our field. These nominations can be brought forward by board members and delegates and only 2 or 3 are given per year.</p> <p>Carrie asked for standards for the awards and how to submit a candidate. She then said she would find out and get the information to Betty.</p>	
	Inquiries were made if there were any sites interested in International Fellow.		
Committee Reports			
Budget and Audit	Nothing to report		
Bylaws	Nothing to report		
Lung (Formerly Asthma and COPD)	There are plans to combine the lung walk with RT week – planning for event to start in Feb.		
Long Range Planning	Nothing to report		
Summit Award	Sue stated she would like to work on this.		
Delegates Report	Nothing to report		
Disaster	Nothing to report		
Education	There were about 97 who attended the Winter Workshop at the St. Paul location alone. Kudos to Carla for organizing a great event!		
Elections	Cheryl stated that voting is open on the MSRC website and will close Feb 28 th . There is a new voting website – no postcards were sent as a cost saving measure.		
Judicial	Nothing to report		
Membership	Two new memberships today!		
MRCF Scholarships	Nothing to report		
Nominations	Nothing to report		

NRRCC	NRRCC website being tweaked and planning is going strong. Links to this website will be on both the MN and WI society pages and will have links to register.		
Parliamentarian	Nothing to report		
Public Relations	Greg discussed the MSRC booth that will be at the NRRCC and the Job Fair	<p>Greg wanted opinions on what the board thought should be available at our booth other than badge holders.</p> <p>He also stated we used to have a tablecloth and a banner that are currently no where to be found.</p> <p>Greg to price these items – catalog was handy – desired banner is \$290.</p> <p>MOTION: Brought forth by Barb that the board would sponsor the funds for the banner and table cloth.</p> <p>SECOND by Paula</p> <p>APPROVED</p>	
Publications	Nothing to report		
Sputum Bowl	Nothing to report		
Student Affairs	Bryan stated that Peggy Lang reported that there were 7 confirmed exhibitors for the Job Fair – cost per table is \$150. There will be a motivational speaker – Eric Therwanger – giving a presentation at no cost. Topic will be goal setting.	Greg stated he’s like to set up an MSRC booth. Bryan stated he would not charge Greg for his booth – thanks, Bryan!	
Tobacco Abuse Prevention	Nothing to report		
Vendor Relations	Nothing to report		
Website Coordinator	Shelly discussed efforts being made to improve the MSRC website.	Goal is to make site less cluttered and easier to use. They looked at other state’s pages. One	

		feature they liked was photos – have a contest with members submitting photos to be displayed on website of our state and then possibly make a calendar out of each month’s winning photo.	
International Fellow Information	Paula asked if the board would be willing to supply funds if we get an International Fellow to help for transporting.		
Nest Meeting	Leadership Meeting to train new board members. Will be Friday, April 11 at the ALA from 1-4p. A template will be mailed out for hand off communication from past to new members.		
Any Outstanding issues	Nothing brought forward for discussion.		
		MOTION: Brought forth by Sue to adjourn meeting SECOND: Barb APPROVED	