



MEETING MINUTES

MEETING: BOD at ALA

Date: 8-16-2013

Next meeting: 10-25-2013 at ALA

Minutes By: Jen Urbach

Parliamentarian: Denise Johnson

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Welcome	Betty Sprengler		
Roll Call	<p>Present: Betty Sprengler, Barb Sherwood, Paula Aherns, Sarah Tennesen, Jen Urbach, Laurie Tomaszewski, Jeff Applequist, Bryan Wattier, Lori Jorgenson, Colleen Reisdorf</p> <p>Quorum - present</p>	Addendum – after reviewing the minutes, it was determined that there was not a quorum.	
Previous Meeting Minutes	<p>Motion – Barb motioned to accept the minutes</p> <p>Second – Colleen</p> <p>No discussion</p> <p>Minutes approved</p>	Addendum – because it was found after the fact that there was not a quorum, the minutes could not be approved during this meeting. They were reviewed and approved at the Oct 25 th , 2013 meeting.	
Treasurer's Report	<p><u>TCF Bank</u> \$10,889.47</p> <p><u>Money Market</u> \$31,783.90</p> <p><u>Accounts Receivable</u> Website Advertising - \$1,495.00 AARC Membership - \$3,246.34</p> <p><u>Accounts Payable</u> 2012 Taxes and Prep - \$920.00 NRRCC 2014 Rochester Deposit - \$1,000.00</p>		

	<p>Ewald Consulting - \$1,000.00 Summer HOD - \$1856.88 ARCF International Fellowship - \$200.00 Disaster Relief - \$250.00</p> <p><u>Pending Accounts Receivable</u> NRRCC 2013</p> <p><u>Pending Accounts Payable</u> International Congress</p>		
Delegates Report	Lori spoke of the resolutions		
Old Business	No old business		
New Business	<p>The chair of the Education Committee put in her resignation BOD needs to appoint a new chair The Ed Comm plans the winter forum</p>	Molly Quinn-Jensen has agreed to be the new Education Committee Chair – thank you, Molly!	
Publications Committee	<p>Chair Carrie Black feels there’s been a phase out since the Bronchus is no more. She feels there still needs to be a way to communicate with MSRC members.</p>	Betty stated that the intention is to wrap that into the website, which would dissolve the Publications Committee	
Winter Workshop	Joe Buhain will check to see if St. Paul College is available		
Sputum Bowl Nationals	<p>Financial support for the trip to Nationals has been phased out of the budget. Expenses are difficult for students as well as therapists.</p>	<p>Question was raised as to where the profit from the Job Fair goes. It was determined that those funds have just gone back into the general fund.</p> <p>Motion was make by Laurie T. to go back into accounting and see what money was raised from the job fair and to use said funds for the student sputum bowl team.</p>	

		<p>Discussion: Joe Buhain stated that his students are required to raise their own money.</p> <p>Colleen suggested that the MSRC do a match to a certain number of dollars.</p> <p>Carrie suggested used scholarships that are non-specific or go unclaimed.</p> <p>Denise stated that she feels in the past the Job Fair money was ear-marked for student activities.</p> <p>Bryan stated that the net profit from the 2013 Job Fair was \$138.36. He also suggested the motion clarify that the net profit be used from the Job Fair. He then suggested the motion be amended for said clarification.</p> <p>Lori seconded the motion</p> <p>Motion carried: The net profit from the 2013 Job Fair will be used to fund the student national sputum bowl expenses.</p> <p>Denise directed Bryan to request this for the 2014 budget.</p> <p>Addendum – due to no quorum, this motion could not be carried at this meeting. This motion was revisited at the Oct 25th 2013 meeting.</p>	
	<p>Therapist Sputum Bowl Team</p>	<p>It was suggested that they could do a special request for funds for their expenses.</p> <p>Laurie made a motion that a line item be put into the budget to support the therapist sputum team going to nations to what the MSRC</p>	

		<p>finances can allow for 2014 and beyond.</p> <p>Barb seconded the motion</p> <p>Discussion: This year, the team should put in a special request for funds.</p> <p>Carrie asked if anyone had approached the AARC to see if they can help with expenses.</p> <p>Denise explained that the MSRC gets a quarterly membership equity check.</p> <p>Shelly stated that since the students are encouraged to raise funds, the therapist should do the same. Perhaps with the Celebrity Bartending event.</p> <p>Carrie suggested that on the registration form for the NRRCC and Winter Workshop, there be a box with option to donate money to the Therapist Sputum Bowl Team.</p> <p>Motion carried – a line item be put into the budget to support the therapist sputum team going to nations to what the MSRC finances can allow for 2014 and beyond.</p> <p>Addendum – due to the lack of quorum, this motion could not be carried. It was revisited at the Oct 25th, 2013 meeting.</p> <p>Denise asked who will be responsible for building that into the budget – The Budget and Audit Committee will take care of it.</p>	
<p>Membership Drive</p>	<p>Betty explained how in the past, membership drives involved email blasts and they were never very fruitful, along</p>		

	<p>with things like asking a member to recruit a member.</p> <p>She suggested a contest within the state even though the AARC is having their own. She suggested building into the budget for prizes. She also suggested offering department managers the opportunity to have an MSRC Board member come and talk to their department</p>	<p>Denise suggested that during RT week, the MSRC should give away two memberships and if the winner is already a member, pay their renewal.</p> <p>Jen stated that at Mercy, AARC members get to request off an extra weekend PTO shift.</p> <p>Carrie suggested inviting colleagues to workshops and meetings.</p> <p>Jeff wondered about a mentoring program</p> <p>Carrie suggested building membership fees into the workshop registration.</p> <p>Cheryl stated that efforts should be made to keep the student members when they graduate.</p> <p>Laurie suggested that managers should encourage their employees to come to meetings and bring someone.</p> <p>Denise suggested that managers all needed to be encouraged to be members.</p>	
<p>Committee Reports</p>			

Student Affairs	Bryan stated that planning for the 2014 Job Fair will soon be in full swing. New student representatives would be selected this fall.		
Budget and Audit	Paula asked that budget requests be in by Sept 20th. The budget should be ready by the next meeting (Oct 25th) so it can be brought to a vote.		
Bylaws	Nothing to report		
Chronic Disease	<p>Sue explained how the MSRC will host it's own Walk this year during RT week. It will be Oct 21st at Lake Como starting at 4pm. We have vendor sponsorship:</p> <p>Reliable Hill Rom U of M CORE</p> <p>T-shirts were made - \$250 There will be snacks and water- \$193 Registration fee will be \$15 <u>***corrected August 20th – Sue stated the fee is actually \$20***</u> Money raised will go to the ALA and the Student Scholarship Emails will be sent and it will be on the MSRC FB page</p>		
Disaster	Nothing to report		
Education	<p>Welcome the new Chair – Molly! Betty will be in contact with her.</p> <p>Joe will check on St. Paul College for Winter Workshop</p>		
Elections	Nothing to report		
Judicial	Nothing to report		

Legislative	<p>Carrie explained about Part B initiative and encouraged all to email legislators.</p> <p>Another item on the radar is competitive bidding. If patients have complaints they should call 1-800-Medicare and their legislators.</p>		
International Fellow	Mary explained that MSP was approved for an international fellow. There will be a possible BOD Meet and Greet.		
Long Range Planning	Nothing to report		
Membership	Previously discussed		
Scholarship	Jen introduced a new one-time scholarship in honor of her husband's grandfather. His grandmother donated \$500 to the MSRC for the Bueford Peterson Scholarship to be given in 2014. She is working with Deb Skees on the specifics.		
Nominations	<p>Barb stated these positions will be open for the next election:</p> <p>Secretary Jr. Delegate Four Board of Directors</p> <p>Nominations are due ASAP and will need to be voted on in October</p>		
JEC	<p>There were 420 attendees for the 2013 NRRCC.</p> <p>2014 will be earlier – April 13th</p> <p>Vendor save the date will be sent mid September</p> <p>Email any speaker ideas to hammer.kris@mayo.edu</p>		
Tobacco Abuse	Is there a chair? What does this committee do?		
Vendors	Advertising job posting		

Website	They have a meeting next week to decide heading, promotions and advocacy		
		<p>Motion to adjourn – Barb Second – Lori Meeting Adjourned.</p> <p>Addendum – due to the lack of quorum, this motion could not be carried.</p> <p>The meeting adjourned anyway.</p>	
Added August 19 th : Drive4COPD report	<p>Per Curt Merriman: The Drive4COPD/AARC will be at a booth at the MN State Fair Sept 1st from 9am to 9pm. The purpose of the booth is to bring awareness for COPD and Alpha 1. We are providing volunteers RTs and RT students to work at the booth in 4hr shifts. Two RTs will be doing spirometry and the other will be using the Drive4COPD 5 question screener. If the person scores greater than a 4, they will have spirometry performed/ We are still looking for a few RTs to fill out the schedule. Please contact Curt Merriman with questions.</p>		