



MEETING MINUTES

MEETING: Board of Directors Mtg- ALA Bldg

Date: 08/06/2010

Next meeting: Friday, October 29th at ALA Building-St Paul

Minutes By: Jeff Anderson, 2010 MSRC Secretary

Parliamentarian:

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Meeting called to order			
Roll Call & Quorum Determination		We have a quorum.	
Introductions			
Approve previous minutes	Motion to approve: Laurie Tomaszewski Seconded: Pat Johnson	APPROVED	
Treasurer's Report by Pat Johnson	Report submitted. See Appendix A		
Vendor relations Report by Curt Merriman & Laurie Tomaszewski	-It was suggested to put hyperlinks and advertisements for additional revenue on MSRC webpage. .orgs (dot orgs) can participate at \$0. -A promo event that was suggested at the AARC House of Delegates meeting is to host a celebrity bartender event. Purchase a ticket for admission and gratuities go to the organization (MSRC).	Curt will investigate further & report back to the Board. Consider scheduling during RC Week.	
2011 Budgets	Lori Vogelpohl will be sending out the 2011 Budget forms to respective MSRC committees and officers.		

<p>Delegate Report by Laurie Tomaszewski & Curt Merriman</p>	<p>Report submitted. See Appendix B Laurie & Curt participated at the AARC House of Delegates meeting held in Florida July 19-20, 2010. -Local AARC nominees: Deb Skees: Speaker-elect/House Denise Johnson: BOD Member at Large Bob McCoy: VP/External Affairs -Drive4COPD: ALA/COPD Foundation/NASCAR/Boehringer Ingelheim collaboration. A five item questionnaire. AARC has incentives goal for reaching 1 million responses by year end. Term ends January 31, 2011.</p>	<p>Laurie has offered that Handi Medical has requested 7000 to accompany the shipping of medical supplies to their customers. Consider how your organization can implement.</p>	
<p>Legislative Affairs Report by Carrie Bourassa & Lori Rausch</p>	<p>This committee is looking to restructure due in part to growing avenues and responsibilities. -Virtual Lobby Day August 4, 2010 was nationally very successful. 6100 emails went out. MN had 17 activists, ranking #22 nationally. -Discussion to renew the budget line item for a lobbyist in 2011.</p>		
<p>Student Awards/RT of the Year by Jerry Ebert</p>	<p>Discussion to have Long Range Planning facilitate these items.</p>	<p>Cathie Stevenson volunteered to chair this committee.</p>	
<p>AARC Disaster Relief & ARCF International Fellowship funds by Jerry Ebert</p>	<p>Tabled from previous meeting. Typically funded both AARC Disaster Relief & ARCF International Fellowship. MOTION by Curt Merriman to fund at \$100 respectively. Seconded by Laurie Tomaszewski.</p>	<p>APPROVED to fund at \$100 each.</p>	
<p>Publications</p>	<p>Tabled to next meeting.</p>		
<p>AARC Summer Forum by Laurie Tomaszewski</p>	<p>Discussion regarding MSRC purchasing AARC membership coupons for renewals and recruitment opportunity.</p>		

Update on Ewald Consulting by Jerry Ebert	Legislative Affairs committee to place this expenditure in 2011 budget.		
Online MSRC elections update by Cheryl Sasse	Voting initiated 90 days earlier than previous. Need to change bylaws to reflect electronic format by changing from “mailing” to “sending a ballot”.		
Bylaws by Denise Johnson	Request for comments by all in preparation for AARC review of MSRC Bylaws.		
Poster presentation by Lori Vogelpohl	Lori sent an email to MN & bordering state educators and schools owever only one response.	Lori will resolicit these contacts.	
<u>COMMITTEE REPORTS</u>			
Budget & Audit by Lori Vogelpohl	2011 Budget forms to be sent out as previously noted above. Due for approval by October 2010 meeting.		
Chronic Disease, Asthma	Looking for a Chair and co-Chair.		
Education Seminars	Next event: Winter Workshop.		
NRRCC by Allan Kendall	A wrap meeting was held in late July. 325 attended. Survey results from both vendors & attendees were favorable. Extended approval of Rochester as site for 2014 & 2016. NRRCC dates: 2011: 4/25-28 Kalahari (WI) 2012: 4/29-5/2 Rochester 2014: 4/13-16 Rochester 2016: 4/10-13 Rochester		
Student mentorship	Discussion to reinstitute student mentorship with a current MSRC member.		

Adjourn	Motion by Sue Knight Seconded by Ryan Philpot	ADJOURNED	
Appendix A			

MSRC Treasurer Report

MSRC Finances as of Aug. 1st, 2010

TCF Checking: \$37,116.74 (Less WI NRRCC disbursement of \$11,801.88 = **\$25,314.86**)

Accounts Receivable:

Online Job Postings 3rd YTD \$400 (Received YTD \$2,295, Budget \$4,720, **-2425**)

AARC Membership \$1,652.93

NRRCC Final Income \$12,801.88 (Budget \$7,431, **+5,370.88**)

Accounts Payable:

WI Disbursement Pending

2010 NRRCC Breakdown: Income: \$77,451.62 (\$46,281.10 Attendees + \$31,170.52 Vendors)

Expenses: \$52,847.86

Net Income: \$24,603.76

Other: Money Market as of 06/30/10 = \$31,783.90

TCF Point Balance = 37,248

Respectfully Submitted by: Patricia Johns

APPENDIX B			
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DELEGATES REPORT
JULY, 2010 SUMMER MEETING

Curt Merriman, Sr Delegate
Laurie Tomaszewski, Jr Delegate

As your elected delegates, we are honored and appreciative of the opportunity to represent the RT's from our state at the AARC House of Delegates. We recently attended the Summer HOD meeting July 19, 20. Included in this report is the "Big List to Take Home" that is provided as a summary of the meetings work.

The two days are full of information from the AARC BOD and Executive office, the legislative AARC team, as well as reports from the NBRC and CoARC. The HOD primary function is to draft, review and vote on resolutions to improve the AARC and our profession. This process is much like our congress drafting and voting on laws.

Big MN News at the Meeting:

Debra Skees was nominated and will be on the ballot in December for the Speaker Elect of the House of Delegates!!

CONGRATULATIONS DEB!

Old Resolution Update:

The resolution from 2009 HOD meeting asking the AARC to look into direct deposits for state affiliates membership profit sharing will not be happening. The AARC BOD's also thought this was a great idea, however after investigating the costs to implement and maintain it was decided to not implement. The cost would have been passed back to the state affiliates and many affiliate presidents were not in favor of incurring the additional expense.

Summer 2010 Resolution Voting:

29-10-01 House of Delega Resolution:

Resolve that the AARC consider going on record in agreement with the NBRCs credential maintenance/renewal policy by supporting the philosophy that no respiratory therapist should renew a state respiratory care practice license without a valid, current NBRC credential nor shall allow a credential to expire during the licensure period.
tes Resolution – **(DEFEATED)**

Much discussion, too many variables by each state.

94-10-02 House of Delegates Resolution

Resolved that the AARC issue a White Paper or similar document on the importance of Respiratory Care Education Programs, which could be disseminated to states legislatures, local governments, governors, or any other interested parties. **(APPROVED)**

AARC Response: Referred to Pres-Elect. Currently AARC responds to these requests individually with specific information pertaining to the school/state. Not sure if white paper necessary.

87-10-03 House of Delegates Resolution – Resolved that the AARC revise its Disaster Relief Policy to permit access to these funds upon declaration by the AARC President and as approved by the AARC Board of Directors in response to catastrophic situations that are NOT declared a federal disaster.

(AUTHOR PULLED-DEVELOP CRITERIA)

87-10-04 House of Delegates Resolution – (Resolved that the AARC investigate seeking outside grants and or funding to fund the AARC Disaster Relief Fund.
(APPROVED)

AARC Response: Not possible, AARC is a 501©6 organization and cannot solicit funds.

87-10-05 House of Delegates Resolution – Resolved that the AARC investigate utilizing AARC Disaster Relief Funds to reimburse otherwise unreimbursed expenses limited to transportation and lodging up to \$500 incurred by AARC member respiratory therapists who respond to assist approved organizations in National Disasters. **(DEFEATED)**

Organized disaster teams preferred that already have mechanisms for reimbursement.

87-10-06 House of Delegates Resolution – Be it resolved that the AARC provide a detailed report on the sources of and disbursement of funds through the AARC Disaster Relief Fund. Requests for anonymity will be honored.

(WITHDRAWN BY AUTHOR) INFO WILL BE MADE AVAILABLE VIA TREASURER REPORT

The Big List To Take Home Summer 2010

- 2010 Year of the Lung—Worldwide Initiative! Great opportunity to plan outreach and public awareness events.
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- Co-market AARC Asthma & COPD Educator online courses in your state and receive a portion of the proceeds. (Revenue sharing/contract benefit-make sure your affiliate signed the addendum as well as the primary contract. Reap the financial benefits of a successful program!) Separate contracts for each! Coming soon: VAP online course.
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- AARC reached 50,000 membership mark, but numbers have dropped since due to student drop! RECRUIT and RETAIN!!!
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- HR 1077 amendment previously not included because of projected cost miscalculation. This is being addressed and there is hope that it will be able to move forward. Stay tuned.
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- Explore issues to increase membership-Engage Managers & Engage the New Generation of RT's: Find what works and share! Pulmonary Rehab, Physician Offices, Patient Education: Areas for RTs to grow!
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- Best Practices: Take Them Home!!!: Ohio: Student Luncheon for Professional Development; Georgia: Benefits of a State Society Lobbyist; Louisiana: Hospital of the Year Award- Great Idea and Challenge issued to begin in your state!; Pennsylvania: Restructuring of the PSRC BOD Composition and Terms. Presentations to be posted online in HOD
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- The AARC is working diligently to better serve the membership, the profession, and our patients: Share those activities so they will know at home!
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- More focused information on 2015 Impact continues to be discussed. Listen out for forthcoming information.
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- Future Congresses: Dec. 6-9, 2010 Las Vegas; Nov. 5-8, 2011 Tampa
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- Don't forget donations for ARCF Bill Bitzel Student Meeting Scholarship, Disaster Relief and International Fellow ARCF. Plan now to make donations this winter!
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- Look for the following to be posted for HOD: Orientation slides, committee lists, Best Practices presentations
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- Consider Best Practices of your state society and let Karen Schell know!
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- An Ad Hoc committee on HOD Effectiveness has been developed to consider practices and policies of the HOD to better serve our membership. As a result, each committee chair has been charged with evaluating committee job descriptions and how their committee functions
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- Remember the dates and prepare: October 14, 2010: World Spirometry Day—visit your capitol! Contact Tom Kallstrom for peak flow meters that can be sent to your state for use in screening opportunity—send him request email of how you plan to use them;

- RC Week: Oct 24-30, 2010
- Great American Smoke Out- Nov 4, 2010;
- World COPD Day Nov 17, 2010 --- Organize state activities now!
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- CDC Designated Program for COPD and White Paper to be released this fall
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- Remember Peak Performance USA. Some states still have no activity with this program. Get your state involved!
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- Soon to come from AARC: Web-based Best Practices on Mechanical Ventilation
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- AARC to offer 3hr workshop on VAP to train RTs to be experts. Goal: each hospital to have an RT VAP expert. If your state society is interested in hosting such an event, contact Tom Kallstrom
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- Look for “canned” public service announcement for RC Week to release in your state.
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- Available: PAP Adherence document & Aerosol Guide Book
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- ARCF Goal: \$5 Million Goal for 2010: Consider making unrestricted contribution to ARCF to meet this goal. Monies are needed for operations! Articles on history of foundation forthcoming in AARC times. Website donation option to be available!
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- ARCF International Fellow Reception will be a fundraiser this year. The cost of \$100.00 per person will give you a great evening of food, fellowship and financial support of the ARCF international fellow program.
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- **August 4, 2010: Virtual Lobby Day!!! HR 1077-S343** A HUGE initiative that needs your support QUICKLY! Get the word out! Online site simple, straightforward to use and needs quick response!

One day only to get the communication in! Follow up with your state representatives when they are out of session at home! Contact their offices now!

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- Hr 3790 Competitive Bid: Look for changes on how to write orders.
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- Proposed PPS rules related to 36mo. period if patient relocates. Providing company to be required to find new provider in patient's new relocation area to assure continuity of service.
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- Proposed PPS related to oxygen and pulmonary rehab. New update increase work relative units and payment increase from \$50 to \$68. Direct supervision required by physicians for pulmonary rehab.
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- Drive 4 COPD CHALLENGE!!!! National Public Health Campaign through Screening! Great opportunity to serve patients and promote profession! Screens for patients at risk for COPD. Coalition of COPD foundation, NASCAR, Boehringer Ingelheim, ALA and AARC. Webcast on July 26th @ 2:00pm EST to provide information. Each state should have team captain! Goal is to screen 1 million in 2010! States compete for most for award! Plan to schedule screening events in your state through multiple venues—individual therapist solicitation and public events such as fairs. Need >10 per AARC member!
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- Hawaii 49th state to institute licensure!!! Yea!
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- Prepare NOW in your state to apply for Summit Award! New guidelines and application!
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- Changing landscapes: decrease in patient volumes nationally, health care reform package passed into law with uncertain results, depressed economy, increased healthcare lay-offs. AARC is striving to meet these challenges and stay alert for profession and maintain good financial base with meeting mission goals. Stay abreast of AARC initiatives and plan to act quickly when called upon. Recruit! Communicate! Promote!

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- Stay tuned for Leadership and Mentoring initiatives. Consider ways in your state that can build the next generation. Stay tuned for information for AARC Learning Institutes!



- Remember your state's membership challenge target: We Still Have Work to Do! Each state target should be to reach at least 50% membership of RCPs. (4 states have reached 50%: NJ, ND, PN, SD-- Make it your state, too!!!)



- Student AARC membership is \$50.00 and they get a \$40.00 coupon for NBRC exam (not CRT) which they can use. Students should utilize this prior to graduation



- National membership recruitment plan to be implemented by AARC early 2011. Stay tuned. Planned incentives for state leadership to increase membership. Presidents should expect phone calls from AARC seeking information and offering assistance.



- AARC student website under development and should be up in September. Look for Facebook, Twitter and AARConnect platforms.



- Message from President Myers: Charles Darwin said: "It's not the strongest of the species that survives, nor the most intelligent, but the one that is most adaptable to change." We have been and need to continue to be adaptable as a profession during this time of great change!

Don't Forget that Delegate Assistance is available for the HOD meetings. Apply early

