



MEETING MINUTES

MEETING: Board of Directors Mtg-Kalahari Resort

Date: 04/25/2011 Next meeting: _____

Minutes By: Jeff Anderson-MSRC Secretary

Parliamentarian:

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Call to Order			
Roll Call & Quorum Determination	Attending: Sue Knight, Connie Knipp, Derek Hustvet, Jeff Anderson, Anne Uttermark, Laurie Tomaszewski, Paula Aherns, Tom Reilly	Not enough present to establish a quorum.	
Introductions	Name/role/employ		
Approve Previous Minutes	Unable to approve		
Treasurers Report by Anne Uttermark	Review of current accounts (see Appendix A)		
Delegate Report by Laurie Tomaszewski	Laurie shared that the AARC House of Delegates meeting is July 2011. Request of all MSRC members to please submit any ideas for resolutions to be presented by our delegates at this meeting.		
Legislative Affairs	No report		
Job Fair update by Sue Knight	There were 12 exhibitors (typically 16-20). Many students attended even though they were participating in Spring Break from school. All RT programs were represented with participants.		

	<p>Next Job Fair is scheduled for Friday, March 2, 2012.</p> <p>There has been some consideration of renaming the event to “Student Resource Fair”.</p>		
<p>MN Sponsor for an International Fellow by Paula Ahern</p>	<p>Application is due by June 2011. Many sites are looking to host. Please contact Paula Ahern at pahern1@fv.org. Paula Ahern, Mary Wightman, and Denise Johnson have formed an ad hoc committee. Paula and Mary will Chair this committee.</p>		
<p><u>Committee Reports:</u></p> <p>Education Seminars by Connie Knipp</p> <p>Legislative Affairs by Laurie Tomaszewski</p>	<p>Carla Knippenberg will be the Chair of this committee in 2012. She will likely be looking for many more participants. JoAnn Army will working to secure the United Hospital location in St. Paul for the 2012 MSRC Winter Workshop.</p> <p>National day at the Capital in Washington, D.C. went well.</p> <p>Locally (state) the Personal Care Attendant (PCA) language is being revisited which may allow PCA’s to operate/manipulate ventilators. Cheryl West of the AARC is also monitoring this language and any changes. The language is as follows: “Community paramedics” would be allowed to practice chronic disease management as a segment of their education. There is no uniformity or test of the programs. It appears to be a one hour class that covers Assist Control/SIMV/etc.</p>	<p>Legislative Affairs Committee will discuss further with Carrie Black to determine current status as it may have passed already.</p>	

	<p>One of the bill co-sponsors said he would work on standardizing the testing. Bill Ewald of Ewald Consulting (MSRC lobbyist) originally overheard the nursing board's interest talking about this, which is how the MSRC initially heard of the language.</p> <p>Steve Sittig gave some review of the vast differences between programs offering this coursework. Recommends revisiting, if possible, to establish standardization of the program to ensure patient safety.</p>		
<p>Membership by Tom Reilly</p>	<p>Discussion about AARC provision which allows for membership dues to be \$0 for each student of a respiratory program that all faculty (including adjunct) are current AARC members.</p>		
<p>Nominations by Connie Knipp</p>	<p>The following offices will be available on the 2011 MSRC ballot: President Elect; Vice President; Delegate; Secretary; and four Board of Directors. Please contact Connie for nominees.</p> <p>The registration will open at 10:30AM at the Kalahari. The 'Save the Date' card will be mailed on February 14th.</p>	<p>A nomination of Carrie Bourassa as Delegate was presented at this meeting</p>	
<p>NRRCC meeting by Allan Kendall</p>	<p>There are 370 participants pre-registered and 60 vendors!!</p> <p>Next NRRCC meeting is scheduled for April 30-May 2, 2012 in Rochester, MN.</p> <p>The question was posed inquiring whether the AARC e-mail blasts were beneficial? It was believed that the recurrent reminders motivated participation. The plan will be to coordinate having the website link</p>		

<p>Introduction of WSRC Vice President</p> <p><u>Advisory/Liaison Reports:</u> Disaster by Steve Sittig</p> <p>Sputum Bowl by Kyle Oen</p> <p><u>Other:</u></p> <p>President's discussion by Sue Knight</p>	<p>available for registration prior to mailing of the postcard/Save the Date card.</p> <p>Kenny introduced himself and thanked the MSRC representatives involved in the NRRCC meeting committee.</p> <p>The City of St. Paul and Minnesota are setting up their first alternative site. It will be a 48 patient module. A group of Abbott-Northwestern RT's will be participating. There was a scarce resource discussion by the Science Advisory Team. (See Appendix B)</p> <p>There are four student teams competing this year. The AARC has recently had discussions of considering discontinuance the Sputum Bowl, replacing the event with something else in 2012. Jim Davidson has volunteered to help moderate the Sputum Bowl event at the NRRCC this year.</p> <p>Sue spoke of the recent AARC Leadership conference she attended. Some AARC state affiliates utilize a two year President term. This would however require a Bylaws change.</p>	<p>Chris Gerlach and Kyle to discuss continuing the Sputum Bowl on a state level. Possibly develop a Wisconsin/Minnesota rivalry annual event</p>	
<p>Adjourn</p>			

APPENDIX A**MSRC Treasurer Report****MSRC Finances as of April 22, 2011**

TCF Checking: \$11,100.10

Accounts Receivable:

Online Job Postings YTD \$1,100.00

Winter Workshop Income \$4,495.00

Job Fair Income \$1,625.00

Accounts Payable:

Winter Workshop Expenses \$2,314.34

AARC Loan Payment \$ 500.00

Ewald Consulting Payments \$2,400.00

Travel for PACT & Leadership \$2,330.90

Pending Accounts Receivable: NRRCC Vendor/Registration Income

Pending Accounts Payable: NRRCC Expenses

HOD Travel (July)

AARC Loan Payment (due July 1st, last payment due October 1st)

Ewald Consulting (last payment May 1, 2011)

Money Market Account \$31,783.90**TCF Points Balance** 49,267

	<table border="0"> <tr> <td>Winter Workshop 2011</td> <td>Income</td> </tr> <tr> <td>Vendors</td> <td>\$3,160</td> </tr> <tr> <td>Registration</td> <td>\$1,335</td> </tr> <tr> <td>Total</td> <td>\$4,495</td> </tr> <tr> <td>Winter Workshop 2011</td> <td>Expenses</td> </tr> <tr> <td>Food (Breakfast)</td> <td>\$320.86</td> </tr> <tr> <td>Food (Lunch)</td> <td>\$706.88</td> </tr> <tr> <td>Conference Calls</td> <td>\$99.10</td> </tr> <tr> <td>A/V Expenses</td> <td>\$187.50</td> </tr> <tr> <td>Post Cards</td> <td>\$315.87</td> </tr> <tr> <td>Speakers</td> <td>\$900.00</td> </tr> <tr> <td>Total</td> <td>\$2,530.21</td> </tr> <tr> <td>Profit = Income - Expenses</td> <td>\$1,964.79</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Winter Workshop 2010</td> <td>Income</td> </tr> <tr> <td>Vendors</td> <td>\$2,640</td> </tr> <tr> <td>Registration</td> <td>\$1,400</td> </tr> <tr> <td>Total</td> <td>\$4,040</td> </tr> <tr> <td>Winter Workshop 2010</td> <td>Expenses</td> </tr> <tr> <td>Food (Breakfast)</td> <td>\$365.92</td> </tr> <tr> <td>Food (Lunch)</td> <td>\$815.79</td> </tr> <tr> <td>Conference Calls</td> <td>\$78.09</td> </tr> <tr> <td>Post Cards</td> <td>\$262.99</td> </tr> <tr> <td>Speakers</td> <td>\$1,200.00</td> </tr> <tr> <td>Total</td> <td>\$2,722.79</td> </tr> <tr> <td>Profit= Income - Expenses</td> <td>\$1,317.21</td> </tr> </table>	Winter Workshop 2011	Income	Vendors	\$3,160	Registration	\$1,335	Total	\$4,495	Winter Workshop 2011	Expenses	Food (Breakfast)	\$320.86	Food (Lunch)	\$706.88	Conference Calls	\$99.10	A/V Expenses	\$187.50	Post Cards	\$315.87	Speakers	\$900.00	Total	\$2,530.21	Profit = Income - Expenses	\$1,964.79	 		Winter Workshop 2010	Income	Vendors	\$2,640	Registration	\$1,400	Total	\$4,040	Winter Workshop 2010	Expenses	Food (Breakfast)	\$365.92	Food (Lunch)	\$815.79	Conference Calls	\$78.09	Post Cards	\$262.99	Speakers	\$1,200.00	Total	\$2,722.79	Profit= Income - Expenses	\$1,317.21		
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<p>Appendix B</p>	<p>The City of St. Paul and the State of Minnesota are preparing for the first large scale practical setup of an alternate care site (ACS) hospital at River Centre on June 2nd. I had the opportunity to pre-plan River Centre about a month ago with St. Paul Emergency Planners and City Fire Inspectors, to verify site adaptability for the temporary installation of a LOX supply and an oxygen distribution system. We are testing a 48 patient model, which will be one of the largest systems tested to date. The individual 24 patient modules may be added together for up to 96 patients from a single source (double Dewer). Sue Knight is in charge of the respiratory therapist participation, and has been involved in planning to that end. A small number of RT's will be there, most likely from Abbott Northwestern. After the June event, the State of MN will finalize a</p>																																																						

	<p>model, and purchase a number of portable response oxygen systems for disaster distribution in Minnesota.</p> <p>On another note, the State of MN (S.A.T.) has addressed an additional two scarce strategies: Blood & components, and Burn patient supply. In the past 4 years we have addressed quite a few scarce resources, placing MN far ahead of other States in planning. John Hick has asked me to stay on with the S.A.T. for "continuity" among other things. With an average physician tenure of 2-3 years on the team, they evidently have found a respiratory therapist as valuable enough to keep on for the long run. I always knew that we could make a difference in the bigger picture.</p> <p>Respectfully submitted, Yours, Nick Kuhnley</p>		
