



**MEETING MINUTES**

**MEETING: BOD Meeting-Rush Creek**

Date: November 11, 2005

Next meeting: January 20, 2006

Minutes By: Curt Merriman

<b>Issue/Topic</b>	<b>Discussion</b>	<b>Conclusion/Outcome</b>	<b>Comp. Date</b>
Call to Order Gary J	Gary welcomed the group and had all introduce themselves to the group.		
Secretary Report/Roll Call Curt M	Roll call completed	Quorum present	
Approval of 9.21.05 minutes	Motion to approve 9.21.05 meeting minutes made by Julie, 2 <sup>nd</sup> Carrie	Vote approved	
VP/BOD position-Deb Bruer Gary J  Veteran's Day	Deb B is a 2 <sup>nd</sup> yr BOD and was elected to hold the VP position in 2006. The executive committee can nominate and elect her replacement. The next person with the highest votes from the past elections is Jamie Kaldahl, he is willing to serve. Motion to accept Jamie as BOD-Julie 2 <sup>nd</sup> by Charlie.  Gary recognized today as Veteran's Day and recognized Joe Buhain for his service to our country and RT profession.	Vote approved to have Jamie Kaldahl serve Debs remaining 2006 term as BOD.	
Delegates Report Jessica C	One resolution for upcoming mtg in San Antonio. "Resolved that the AARC		

	<p><b>recommend to the Veteran’s Health Administration that they amend the Qualification Standard for Respiratory Therapists to include language stating that Respiratory Therapists in Verteran Administration Hospitals should meet licensure requirements of that particular state, if applicable.” Discussion to change wording to include state regulation vs state licensure to include each states individual regulations ie licensure and registration.</b></p> <p><b>More discussion about roll of AARC and it’s influence upon the federal government. Maybe we should ask the military to review their policies addressing this information.</b></p> <p><b>More discussion regarding the recognition of RT’s in the military and the lack of knowledge within our organization and communities that RT’s are being deployed, serving and loosing their lives with little or none.</b></p> <p><b>Discussion that the AARC is not in a position to influence what or how the veterans administration regulates their staff.</b></p> <p><b>Jessie asked for input as to how they should approach this resolution.</b></p> <p><b>MOTION-Julie made a motion supporting the intent of the resolution but not specific wording. Carrie 2<sup>nd</sup>.</b></p> <p><b>Discussion- no further discussion</b></p>	<p><b>Charlie, paraphrased that MSRC supports the intent but not necessarily the wording of this motion.</b></p> <p><b>Gary called for a vote on Julie’s motion: Approved-</b></p>	
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	<p><b>Summit.</b>  They strategize what can be done to help RT's who smoke stop, and be roll models in our profession. Now that there is reimbursement many are jumping on the band wagon. RT's natural to play key roll in these efforts.  Now have 200 in the list serve for tobacco issues.</p> <p>Jan showed a RT quick step/action card for RT's to use in daily work. Looking for section with the AARC. Well on their way!!</p> <p>Carrie, asked where RT's can go to become educators in smoking cessation.</p> <p>Jan plans to have an article in each Bronchus. More in the works.</p>		
<b>Health Professionals Services Prog-Gary</b>	<p>Gary discussed that Deb Skees has participated for the past 3 yrs on the advisory committee. Gary asked for volunteers to serve on the multi year commitment. Contact either, Carrie or Gary if interested.</p> <p>Ruth discussed the groups original advisory intent was to work with the Board of Medical Practice.The healthcare professionals committee works with individuals who usually have chem. Dep issues and works on a plan to keep their lic or registration.</p>	<b>ADD</b>	
<b>MN Board of Medical Practice-Gary</b>	<p>The state has a position open to fill the position that Ruth is vacating. Ruth is exiting early to allow the new individual to start and not have more than one new individual come onto the committee.</p>	<b>Anyone interested please contact Ruth Rinker.</b>	

<p><b>Medicaid- Formulary Change</b></p>	<p><b>Deb, discussed the issue: Medicaid is looking to drop Advair from the formulary and have a failed trial of steroids prior to the ok to dispense the medication. Those individuals affected would be those that are in greatest need who many times don't have primary healthcare physicians.</b></p> <p><b>Carrie, discussed how the MSRC approached this issue and not have it look questionable. Carrie contacted the AARC and they responded in 24 hrs. How can we approach this and other issues in the future most appropriately and individuals aren't being singled out. Looking for guidelines that we can use because these issues come up quickly and we need to react timely.</b></p> <p><b>Carrie is working with AARC and will follow up when she receives more information.</b></p>		
<p><b>Bronchus Publication- Megan S</b></p>	<p><b>Megan had some hand outs. Deb, Nick, Carrie have stepped up to assist. The timelines may change and in order for this publication to be timely, this serves as a guide. Looking to have electronic version on our new website. Only members receive publications, cleaning up the mailing list continues. The information comes from everyone, not the Bronchus committee. We need your help.</b></p> <p><b>Next yr we are having 3 instead of 4 issues to help facilitate the new web site.</b></p> <p><b>Each committee will be expected to</b></p>		

	<p><b>submit an article for publication. Chair is responsible, but other members can write.</b></p> <p><b>Our deadline was last Friday and is still getting information and is waiting for more before it can go to print.</b></p> <p><b>Format hasn't changed and is looking for ongoing information to be included- this doesn't change. Please help by submitting on time!!</b></p> <p><b>We'll accept anything- send. Willing to include information that may have showed up in other publications.</b></p> <p><b>Dept's can subscribe to receive for only \$28 a year.</b></p> <p><b>See Attachment</b></p>		
<p><b>MSRC Mtg Dates 2006-Carrie B</b></p>			
<p><b>2006 Budget-Gary</b></p>	<p><b>This is the largest budget ever brought to the BOD as a result of the NRRCC. Some highlighted changes: per diem increased for travel.</b></p> <p><b>Questions regarding the cost to put on this past yrs expenses to put on the conference. More information was available to budget now that our first meeting was held.</b></p> <p><b>We have a uniform budget process that we use year after year.</b></p> <p><b>MOTION: Carrie made a motion to approve budget proposal for 2006 as it stands. 2<sup>nd</sup> by Julie.</b></p>	<p><b>Gary called the vote: Motion approved.</b></p>	

	<p><b>Discussion- can this format be simpler or easier to read.</b></p> <p><b>Preliminary budget was presented at our last meeting.</b></p>		
<b>Website</b>	<p><b>Gary, Megan, Carrie, Derek will be on the website committee moving forward with 50 Below Zero, our new web provider.</b></p>	<p><b>Thanks again to Thom Belda getting the society web site up and running for many years.</b></p>	
<b>Gary</b>	<p><b>Discussed and recognized many for their work in the MSRC and other areas.</b></p> <p><b>Gary commented that the presidency could go to allow the individual a leave from work and have it a paid position- so much work could be done as president.</b></p>		
<b>Committee Reports</b>	<p><b>If anyone interested in Asthma committee task force chair, please let Carrie know.</b></p> <p><b>Jessie asked that members receive an update on our survey results/action items.</b></p> <p><b>Gary brought up that we moved meeting locations around the state, added teleconferences for bod meetings. Gary has put out president letters. Improving communication- new web design.</b></p>		
<b>Adjournment</b>	<p><b>Motion to adjourn- made by Julie, 2<sup>nd</sup> by Charlie</b></p>	<p><b>Motion Approved</b></p>	