



## MEETING MINUTES

### BOD Meeting St Cloud MN

Date: 9/21/05

Next meeting: Nov 11, 2005

Minutes By: Curt Merriman

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Meeting called to order by Gary Johnson			
Role Call-Secretary	See attached attendance form	Quorum to meet	
<b>Gary's Presidential Report</b>  Special Disaster Fund request-	Online vote to donate 1500.00 to the AARC Disaster Fund for Hurricane Katrina was approved by the BOD via email vote earlier this month.		
Smoking Cessation National Committee	AARC has accepted Jan Salo-Korby to be on the national Smoking cessation committee. This is a 3 yr commitment for Jan.	Congratulations Jan, well deserved for all the work you have done in this area.	
Changing Bylaws	Gary is proposing adding run off voting procedures into the bylaws. Also adding that any nominee for an office needs to have biological sketch turned into the nominations committee prior to making nomination official.  Discussion about bylaws- Gary is asking the BOD's and committee chairs to review the bylaws for other changes that		

	<p>should be made. Looking to add additional guidelines into bylaws for clearer information to follow.</p> <p>Julie Clarke is willing to assist in the role defining portion of the bylaws changes.</p> <p>Charlie discussed the potential of changing the reporting structure within the organization as an example of other changes that could be made i.e. having some committee chairs report to a VP. Spreading the responsibility away from the president could improve communication, follow up etc.</p>		
<b>Fall Education Workshop- Today</b>	Gary brought up that we had 82 participants and that the meeting went very well. 16 Vendors supported and displayed during the day.	<p>Thank you to the education committee for an excellent job!</p> <p>Thank you to the vendors for supporting the MSRC.</p>	
<b>Election Results</b>		<p>Pres-Elect: Laurie Tomaszewski  VP-Deb Bruer  Secretary- Curt Merriman  Jr Delegate-Deb Skees  BOD-  Steve Sittig  Cheryl Sasse,  Shari Mlodozyniec  Connie Knipp</p>	
<b>8/19/05 Meeting Minute Approval</b>	<p>Shelly makes motion to approve the 8.19.05 BOD meeting minutes  Second-Carrie  Gary called the vote</p>	<b>Vote-Approved</b>	
<b>Open Secretary Position for 2005</b>	Shelly made motion to have Curt Merriman finish the vacant Secretary term for 2005.		

<b>Motion continued</b>	<b>Second-Carrie</b>	<b>Vote-Approved</b>	
<b>Treasurer Report-Shelly Klein</b>	<b>Report attached.</b>		
<b>Budget Proposal 2006-Nick Kuhnley</b>	<b>AARC 2006 Revenue Sharing Agreement-Gary</b>	<b>Gary received the 06 agreement needing to be signed and sent to AARC by November.</b>  <b>Motion to accept AARC agreement-Julie Second-Shelly Klein</b> <b>Discussion- Charlie has not heard concerns from other states. States with their own membership are not participating.</b>	<b>Vote-Approved</b>
<b>Committee Reports</b>			
<b>Delegate-Charlie</b>	<b>Soft deadline for resolution was 9/20. If anyone has a resolution, get it to Charlie or Jessie asap.</b>  <b>AARC has set up a neuromuscular support web site.</b>		
<b>Scientific Hemholz Award</b>	<b>Shelly asked when will this award be given to Alex?</b>	<b>NRRCC in May 2006.</b>	
<b>Proclamation COPD Awareness Month-Julie</b>	<b>A proclamation request has been submitted to our Gov. for approval. Julie and Carrie will follow up to ensure this happens.</b>		
<b>Pres-Elect Report-Carrie</b>	<b>Carrie acknowledged all of the nominee's that ran for offices for 2006.</b>  <b>Carrie discussed the names of individuals that have already been confirmed as committee chairs for 2006 and is seeking others to fill additional roles. Carrie will have details for the Leadership meeting in November.</b>  <b>Leadership mtg on 11/11/05. Carrie is</b>		

	<p><b>inviting participants who are not current or new leaders to attend the leadership meeting in November. Anyone who may be interested in becoming involved and would like to find out more information about the various committees and needs may attend. Please let Carrie know if you have suggestions on who to invite.</b></p> <p><b>The #1 Goal at this meeting is for each committee chair/officer to meet with incoming individual to make a smooth hand off.</b></p>		
<p><b>50 Below Zero- Web Vendor</b></p>	<p><b>Gary is proposing and sent out information regarding 50 below to design and manage site. Gary spoke to many vendors attending the workshop today and they are willing to participate and spend \$ to be on the site.</b></p> <p><b>Motion to accept 50 Below Zero’s proposal of \$3000 for first year. Second-Shari</b></p> <p><b>Discussion- much discussion at last meeting.</b></p> <p><b>How will we decide who and what will be in the site development and maintenance?</b></p> <p><b>Idea proposed to have an ad hoc committee to decide content etc.</b></p> <p><b>50 Below will train those we select on making some changes to our site. Derek agreed to be the point person as</b></p>	<p><b>Vote-Approved</b></p> <p><b>Gary will call Shelly to make plans to have a check sent to 50 Below Zero.</b></p> <p><b>Gary asked for input to be sent to him and Carrie changes or requests for what the site will have.</b></p>	

	<p><b>webmaster for others to work with.</b></p> <p><b>Much discussion about what is on web site. Our site is a direct reflection on our society. We need to be careful about content.</b></p> <p><b>Also suggested that the final approval of content should be the President.</b></p> <p><b>Gary will ask 50 Below input on who and how we could set up this review structure.</b></p> <p><b>Gary has also not been able to make contact with Thom Belda. We need to have Thom release files for our current site to 50 Below Zero.</b></p> <p><b>Charlie suggested that Gary send him an official letter requesting this release. Charlie will also attempt contacting Thom as well.</b></p>		
<b>Visitors Welcomed by Gary</b>	<b>Chris Gerlech-Methodist Hospital Park Nicollet, Barbara Sherwood-C.O.R.E. Respiratory Services</b>		
<b>Motion to Adjourn</b>	<b>Motion made by Shelly Second- Julie</b>	<b>Vote-motion carried.</b>	