



MEETING MINUTES

MEETING: BOD MEETING-DULUTH

Date: August 19, 2005

Next meeting: September 21, 2005/St Cloud

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Sec report for 6/2/05	Report not available for this meeting.	Minutes will be brought to BOD for approval at September 21 st BOD meeting.	
Presidents Report -Licensure	<p>Gary has received many inquiries from RCP's asking for licensure vs registration. The AARC says our Registration is very good and mimics many states licensures. Members are asking for a change to restrict other professionals from practicing Respiratory Care.</p> <p>Carrie, we need to be very careful to open up our practice act and it could be detrimental to our practice.</p> <p>Charlie; Other states are getting problems by paramedics challenging their licensure/practice acts.</p>	Gary to talk with Julie Clarke to follow up with this issue. Gary will put article in Bronchus.	
-Proclamation for RCP Week	Carrie and Julie are following up with this.	Proclamation should be completed without problems at State Capital.	
-Smoking Cessation	Gary has nominated Jan \Salo Corby to represent MN on a national committee.		
-Bylaws	We had a problem again with our nominations receiving the bio's timely.	Give feedback to Gary regarding any additional changes needed in our bylaws prior	

	<p>Gary is asking if we should make a bylaws change to include the bio's at time of nominations being accepted.</p> <p>Deb Haider: More discussion on we are making it more difficult on nominees? Maybe we could have an increase # of committee members to do the follow through.</p> <p>Carrie: Maybe we could use some of our BOD's who are not on other committee's to help with Nominations.</p> <p>Shelly: Assigning BOD's at the leadership meeting to participate in committee efforts.</p> <p>Carrie: Just sent out notice for Leadership Meeting and is planning on having the committee's be able to meet at that meeting to plan, goal set etc.</p> <p>Charlie: In the past the Executive Director would do follow up with committee's during the course of the year. Maybe we could change our structure to have another reporting mechanism so all don't report directly to the President.</p> <p>Gary: Brought up adding run off voting to our bylaws.</p> <p>Deb Haider: We have a Guidelines Manual to hold information like these types of procedures. Difficulty to keep information available to members.</p> <p>Gary: Asked all to review bylaws for any additional changes in our bylaws. This will be brought forward at the Sept Annual Business mtg.</p>	<p>to our next BOD meeting. Gary will add this to our agenda for the Sept. Annual Business Mtg.</p>	
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-Website	<p>Gary has received many calls regarding our updates on our site. Gary has a guest from 50 Below Zero to have them manage our site. This would allow us to have current information available to our members. This company Gary is familiar with, they manage his companies website.</p> <p>Derek: Asked to be involved in the maintenance of the site in the future. 50 Below is willing to train as many people as we would like to keep it updated.</p>	Presentation by 50 Below Zero to be done today at the BOD meeting.	
Committee Reports			
Bronchus	<p>Nick: Kyle Oen would like to remove himself from the Bronchus committee. Megan is willing to continue. Nick brought up that without Kyle it will be difficult to continue without additional assistance.</p>		
Budget/Audit	<p>Nick: On July 11 they sent out information for completing the budget for 2006. Nick has forms with and is willing to stay and assist.</p> <p>Shelly: We have 2/3rds of the committees information. The committee will have to build your budgets.</p>		
Asthma	<p>Deb: They received a Grant of \$4250 from Schering P. and is holding a 2 credit Education program at Rush Creek. Sept 8th. RSVP's to Stephanie Peterson at Apria Healthcare. 20 people have signed up already and we have room for 50.</p>		

Bylaws	No Report		
Delegates	<p>Jessica Christopherson: Reported on information that will be in the next Bronchus. 435 Plan, Julie Clarke is setting up this for MN. Home care bill still needs our support with letter/email writing. Membership recruitment-trying to increase #'s. Many different campaigns and membership benefits/incentives.</p> <p>AARC contract will be coming up for renewal and will have some additional advantages for the states.</p> <p>2005 resource study is being sent out now. Where RCP's are working etc to help get a better picture of our profession.</p> <p>Charlie: Added results of resolution. The resolution to move the AARC annual International meeting is receiving additional support. The AARC sent it to the Executive committee for review.</p> <p>AARC now has someone on the Medicare BOD. AARC also a member of ISI.</p>		
Education	<p>We have a mailing for the Sept 21st education meeting in St Cloud has been mailed.</p>		
NRRCC	<p>Shelly: Report on the financials for meeting.</p> <p>Total Revenue: \$123,488.04</p> <p>Total Expense: <u>62,606.13</u></p>		

	<p>Net Rev: \$ 60,881.91</p> <p>WI: receives \$1000 as host site. The 1st 50% of revenue is split 50/50, then it is split based on % attendees. (WI/MN \$15,000 ea) Total WI (65%) \$34,881 Total MN (35%) \$25,000</p> <p>Shelly will be getting updated information as a result of the NRRCC committee meeting today. MN has received \$22,000 as of today, we had 2 bad checks. There is a correction that needs to be made as well.</p> <p>Toured the Duluth Convention center for next yr's meeting.</p> <p>Some minor changes in the contract with MN/WI will be brought forward to each Board.</p> <p>Compared to other yr's we are about on the average. Average is about \$25K. Mankato was \$27K, averages</p>		
<p>-Hemholz Scientific Award</p>	<p>Paul LaMere: Suggestion that Alex Adams be given the Award for his contribution to the RC Profession. The committee makes the selection. Paul is asking for approval by BOD.</p> <p>Motion: Carrie B- To award Alex Adams the Hemholz Scientific Lecture Award: 2nd: Shelly No discussion-Gary asked for vote. Approved unanimously.</p>	<p>Motion Carried to award Alex Adams the Hemholz Scientific Lecture Award.</p> <p>Congratulations Alex!</p>	

<p>50 Below Website Management Co</p>	<p>Bill Lundberg presented the company and services they could provide for the MSRC. Bill showed Bemidji Medical's site as example. They will let MSRC members access codes to be able to update sections of the site.</p> <p>Turnaround times for updates are generally 3-5 days. There can be exceptions as needed.</p> <p>Suggested limiting the # of people from our organization having editing capability. Having 1 go to with some back up.</p> <p>Question was asked if we can have a Members Only section ie, have to enter member # for access to information. They have the capability.</p> <p>Charlie suggested having a Web Administrator for us and a working group to keep things updated.</p> <p>Gary: Asked how we could thank Thom Belda for all he has done with the MSRC website. Charlie suggested presenting something at an upcoming meeting at the very least. Other suggestions included; one yr membership to AARC.</p> <p>Gary asked all to give input into what we should have our site be able to do.</p> <p>50 Below Costs: 1st Year: \$3000 *additional fees if security for members only, or other special work. Subsequent yrs \$2500</p>		

	*Changes that 50 Below does take 3-5 days.		
Elections	We have redone the ballot to make the corrections to include the Run Off ballot information according to our Bylaws. Cheryl Sasse has agreed to Chair this committee for 2006.		
Judicial	No report		
Legislative	No report. Discussed in Delegates report.		
Long Range Planning	No report		
Membership	No report		
Nominations	Cathy Heilj has taken a job in CA, and had to remove herself from the 2006 Ballot VP Nomination		
PR	StarTribune, Gary and Carrie are being interviewed regarding RC education.		
Student Affairs	Shari; Enrollment # will be in Bronchus next issue.		
Graphics Liaison	No report		
Vendor Report	Terry DeBruyn will be chair the NRRCC vendor committee.		
Sputum Bowl	Team will be making plans for attending the AARC International Congress to compete in Texas.		
New Business	Website: Gary asked for a motion to approve hiring 50 Below Zero. Gary will put a committee together to do a pro forma to look at revenue generation with advertising on the website. Discussion to have this 2 separate issues,	Motion Defeated to hire 50 Below Zero at this time. BOD members asked for written presentation from 50 Below Zero for the Sept 21 Meeting. Charlie; asked that a Gary send letter of thanks to Thom Belda for his service as the MSRC	

	<p>we need to have a current web site and looking at revenue generation as separate issue.</p> <p>Nick spoke with some vendors in the past and have been asked what are the number of individuals seeing our site before they are willing to commit to advertising.</p> <p>Motion: Made by Carrie; Appove hiring 50 Below Zero as our web site manager for \$3000 the first yr and \$2500 subsequent yr's.</p> <p>2nd; Shari Discussion; more information asked for and to have detailed information in hand. Gary called the question: Shari 2nd.Voted approved to call question.</p> <p>Motion Vote: I's -1 Nye's- majority</p>	<p>webmaster. Gary agreed.</p>	
Adjourn		Motion to Adjourn made by Charlie, 2nd and voted- Motion carried	

