



## MEETING MINUTES

MEETING: 2005 MSRC Board meeting

Date: 1-27-05

Next meeting: 2/25/05

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
<p>Call to order</p> <p>President's report</p>	<p>Gary Johnson</p>	<p>Gary thanked Ed committee for wonderful meeting today. 44 registered participants.</p> <p><u>2005 Meeting dates:</u></p> <p>2/25: St Catherine's after job fair</p> <p>3/28: look at MSRC revenue and Bronchus timeline to move to digital format.</p> <p>6/2 : St Marie Hospital Detroit Lakes (Northern managers).</p> <p>8/19: Duluth - Shari M. hosting Shari</p> <p>9/21 : Bemidji - Gary hosting</p> <p>11/11: Leadership meeting</p> <p>Gary would like to start quarterly newsletters beginning in February. Focus for initial newsletters will include:</p> <ul style="list-style-type: none"> <li>- Membership survey information</li> <li>- Tobacco Cessation Committee news will be headed by Jan Salo-Korby</li> <li>- Gary wants to get RCP's recognized from around the state.</li> <li>- Review of Education venues from the 9 specialty sections.</li> </ul>	

		<p>- Vendors are a primary source of revenue. Our March BOD meeting will highlight the vendors.</p>	
Secretary's Report Roll Call	Cathy Hejl	12 of 14 BOD members present, quorum.	
Special Presentation	Julie Clarke	Julie presented a plaque to Curt for his service and dedication to the MSRC. Curt's theme for his presidency in 2004 was "It's all about you"	
MSRC RCP of the year	Curt Merriman	<p>Julie sent out a request for 2004. Do we want to continue with this award? Would we present at our annual meeting for just MN, or present in April at the Bi-state meeting?  Discussion: Wisconsin recipient will be announced at business lunch awards in April. Do we have access to Wisconsin's criteria.? Should we open up from active member status for eligible candidates? Suggestion came that MN and WI should be present at the same time.  Denise : Get the message out, get more energy around this and into the Bronchus. If we set this for the April meeting we have to establish a quick timeline. The award form is online on the website. Perhaps this could be emailed with Gary's February newsletter. Curt will draft a preliminary timeline. Does Wisconsin have time within their business meeting to accommodate ?  Carrie: Motion to continue with the RCP of the year award , and that it be awarded at the Bi-state meeting. Shelly seconded  Discussion : members felt that award should be presented in conjunction with bi-state meeting.  Vote : Aye - all , Nay- 0  Motion carries</p>	

<p><b>NRRCC Wisc/MN Committee support</b></p>	<p><b>Deb/Denise</b></p>	<p><b>Point of discussion from the last meeting : Wisconsin has compensated board members for state meetings. What is our response. Who would attend on a compensation voucher? Proposal : any comped member would have to register and a voucher attached. Discussion: Laurie – Wisconsin is not comfortable taking away this perk, and we can't comp as many. The compensation they provide should come s from their revenue pot. Shelly: Greg has a stack of business vendors that are interested in sponsoring. We should evaluate this support to fund compensation for our members. Registration is \$160 at early bird rates. Currently Wisconsin recognizes key members and they receive vouchers. This is deducted from revenue. Our philosophy has been that care must be taken to identify who key members are to receive compensation. Julie: Motion that the MSRC continue support active NRRCC committee members and our presidents bi-state education meeting registration at the early bird rate. Each society will deduct this compensation from their respective revenues. Seconded by Curt. Discussion : Who chooses MN bi-state committee members? Response: MSRC President appoints chair and council. The committee members appoint own members within group. Vote: Aye -all ,Nay -0 . Motion carries</b></p>	

<p><b>MCRF Plan for the future</b></p>	<p><b>Sandy Brandley</b></p>	<p><b>Report submitted.</b>  <b>What should the MRCF structure be?</b>  <b>What happened with 501 C-3 application ?</b>  <b>What is a public charity?</b>  <b>( 33 % must come from public domain)</b>  <b>There are 2 ways to set up a 501 C-3 .</b>  <b>As a public charity or a public foundation such as ALAMN.</b>  <b>A 3<sup>rd</sup> option is to set up a charitable trust.</b>  <b>Revenue from corporate resources for students may not see a great tax exemption, but is not gift support to the MSRC.</b>  <b>Application is \$ 25 for a charitable trust.</b>  <b>Article of incorporation and tax exempt ID is a bit more difficult to establish.</b>  <b>Option 4: do nothing and keep MRCF as a committee of MSRC.</b>  <b>What is the benefit of option for charitable trust? Specifically earmarked as charitable trust , MRCF has own identity and govern by MSRC. This would be a much more attractive endeavor for the monies bequest.</b>  <b>The cost to file as a charitable foundation is \$500-1000 .</b>  <b>Who would manage a charitable trust, and those funds will be available on annual basis.?</b>  <b>If this would be a foundation, we could see a loss of control in management. This may be our goal. Shelly discussed a fund basket that would grow interest, and left for scholarship.</b>  <b>Charlie has looked at state issues in setting up a perpetuating scholarship fund. There is benefit to having an independent foundation.</b>  <b>This keeps money flowing in for educational support. These functions should remain outside MSRC. The public may identify within a 501 C3, if MRCF is set up that way. Then 33% of funds have to come from general public annually, over 5 years.</b></p>	
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<b>Survey response to RCP's</b>	<b>Steve/Jeff</b>	<b>Will be highlighted in newsletter.</b>	
<b>MSRC Specialty Section Leads</b>	<b>Gary Johnson</b>	<p><b>Contact for 9 specialty section leads To participate in chat rooms on website. Want to be proactive, looking forward in getting membership to website. Working with Amplio to keep timely updates. The website is a great venue for advertising. i.e. job postings(for revenue generation).</b></p>	
<b>MSRC Website</b>	<b>Gary Johnson</b>	<b>March meeting is dedicated to this</b>	
<b>Delegates report</b>	<b>Charles McArthur</b>	<p><b>Board will receive an electronic copy of report from Charlie. Resolution review and delegates report submitted.</b></p> <p><b>Carrie and Julie were recognized in State report and at national PACT level.</b></p> <p><b>Julie Clarke was appointed to the AARC Government Affairs Committee , Upper Midwest Coordinator.</b></p> <p><b>Denise Johnson has is AARC Speaker of the HOD - elect.</b></p>	

		<p><b>Bob McCoy was nominated as FAARC Ed Schneider was awarded Neonatal/Transport Specialty Practitioner of the year. Charles McArthur was elected Diagnostics Specialty Chair. Alex Adams was elected Acute Care Specialty Chair. Jeff Ward was elected Education Specialty Chair. Minnesota rocks in 2004!</b></p> <p><b>Key points :</b></p> <p><b>AARC Membership increased from 29,000 to 37,700 in 3 years.</b></p> <p><b>Bureau of Labor and Statistics predicts a deficit of 7000 RCP positions by 2012. This will lend support to legislation on allied healthcare reimbursement issues.</b></p> <p><b>Governmental affairs : See Legislative committee report. CHASM (Conference of Healthcare Alliances to Safe Medications) networked with AARC on COPD caucus to expand data collection. Revision of policy on oxygen use in air travel.</b></p> <p><b>MCAC (Medicare Coverage Advisory Committee) revealed that CMS (Centers for Medicare and Medicaid Services) will realize an 89% reduction in drug reimbursement this year through the Prescription Drug Implementation plan.</b></p>	
<i><b>Committees</b></i>			
<b>Bronchus</b>	<b>Meg Terveen /Kyle Oen</b>	<p><b>Meeting in March dedicated to Bronchus timeline( to go to digital format).</b></p> <p><b>Spring content deadline is 2/11</b></p> <p><b>Summer issue deadline is 5/20</b></p> <p><b>Fall issue deadline is 8/26</b></p> <p><b>Winter issue deadline is 11/14</b></p>	

<b>Budget and Audit</b>	<b>Nick Kuhnley</b>	<b>Shelly, Curt, Carrie and Gary reconciled budget at Budget meeting today.</b>	
<b>Chronic Disease Groups:</b>			
<b>Asthma</b>	<b>Lynne Bausman/Deb Haider</b>	<b>Meeting to talk about World Asthma day Do we need separate insurance for this event?</b>	
<b>COPD</b>	<b>Cheeryl Sasse/Pam Nuenfeldt</b>		
<b>Tobacco Cessation</b>	<b>Ruth Rinker/Jan Salo-Korby</b>	<b>Jan Salo-Korby has responded to AARC comment period timeline. RCP participation will be written into that language. 1/21/05 was end of period</b>	
<b>Bylaws</b>	<b>John Wheeler</b>	<b>Futher work submit to AARC showing strikeout and changes that were reviewed.</b>	
<b>Education Commttee Education Program Liasion</b>	<b>Laurie Tomaszewski</b>	<b>Thanks for today's Ed meeting. 3 pediatric care, 3 adult care speakers.</b>	
<b>MSRC(instate) workshops</b>	<b>Vikki Engmark /Peggy Lange</b>	<b>Want to offer in various specialty group presentations. Next meeting in process further planning: Education modules: Ventilator bundling , Sedation vacation, etc. 2 new members : Terry Newton and Denise Eide to instate committee.</b>	
<b>NRRC</b>	<b>Debra Skees Denise Johnson</b>	<b>Vendor packets to go out. Brochure has been finalized, plan to place registration form on website. Brochures went to print and will go out to membership. Wisconsin ALA will do registration. Question of mailing labels , or will this be auto at printers? Speakers to include Robert Kazcmarak,</b>	

		<b>Tom Stuart, and John Downs. Many specialty section lectures lined up in 2 ½ days. Kalihari at \$104 per night, reserved under WSRC. Joe , John and Terry working on vendor relations. Terry is considered the liaison for NRRCC . We need to get timely communication for bi-state vendor sponsorship.</b>	
<b>Elections</b>	<b>Beth Green</b>	<b>No Report</b>	
<b>Judicial</b>	<b>Beth Green</b>	<b>No Report</b>	
<b>Legislative PACT</b>	<b>Julie Clarke</b>	<b>4 appointments set for 3/7 /05. Julie needs representative in District 1 District 2 is Connie Knipp District 3 is Sandy Brandley District 4 is Carrie Bourassa District 5 is Julie Clarke District 6: Brenda Sparrow District 7 is Phillip Miller District 8 is Jan Salo-Korby</b>	
<b>Long range planning</b>	<b>Curt Merriman</b>	<b>Take on new business of RCP of the year Timeline and coordination. Agreed to take on status of MRCF as a charitable trust.</b>	
<b>Membership</b>	<b>Jeff Anderson/Steve Maslonka</b>	<b>Steve has drafted letter to go out in response to survey.</b>	
<b>Nominations</b>	<b>Carrie Bourassa</b>	<b>Call for nominations , should be ready by April 25 meeting. Developing brochure of what participation in MSRC involves, and each</b>	



		office. Please e-mail Carrie with ideas. Will be printed and sent by email. Asking potential nominees why they may have declined running for office. What are barriers? Financial constraints? Can we offer perks that do not come out of budget. Do not want to miss bronchus timeline. We want to get bios out before ballot. Offices open are Secretary, Treasurer, Delegates and BOD .	
<b>Public Relations Events Media</b>	<b>Sue Shipley Connie Knipp</b>	<b>No Report</b>	
<b>Student Affairs</b>	<b>Shari Mlodozyniec</b>	<b>Job fair 2/25@ St Kate's from 9a-12 followed by student sputum bowl. Poster presentation at NRRCC, and student paper presentation via ITV. Guidelines for posters have been distributed.</b>	
<b>ALAMN Liaison</b>	<b>Cheryl Sasse</b>	<b>No Report</b>	
<b>Graphics Liaison</b>	<b>Teresa Miska</b>	<b>Rental contract for storage space submitted to Shelly Klein.</b>	
<b>Industry Vendor Liaisons: Bistate Minnesota</b>	<b>Terry DeBruyn Roger Stanfield/Mike Chismar</b>	<b>No report</b>	
<b>MCRF Representative</b>	<b>Sandy Brandley</b>	<b>Sandy submitted MRCF options for organization to Board.</b>	
<b>Parliamentarian</b>	<b>Denise Johnson</b>	<b>No Report</b>	
<b>Sputum Bowl</b>	<b>Rich Sherwood</b>	<b>No Report</b>	

<b>Web Master</b>	<b>Karen Gove/Thom Belda</b>	<b>March Board meeting</b>	
<b>New Business/agenda</b>		<b>Vote for special funds request for smoking cessation. Teleconference or electronic quorum. Motion to have long range planning take the initiative for RCP of the year. LRP will also take on MCRF as charitable fund.</b>	
<b>Adjournment</b>	<b>1800</b>		